

AGENDA

COMMITTEE ON ACCOUNTS, ENROLLMENT AND REVENUE ADMINISTRATION

June 15, 2021

**Aldermen O'Neil, Gamache,
Hirschmann, Barry, Terrio**

5:00 p.m.

**Aldermanic Chambers
City Hall (3rd Floor)**

1. Chairman O'Neil calls the meeting to order.
2. Due to the COVID-19/Coronavirus crisis and in accordance with Governor Sununu's Emergency Order #12 pursuant to Executive Order 2020-04, this Committee is authorized to meet electronically.

You will be able to view and hear the meeting on Manchester Public TV, either on Channel 22 or on MPTV's website. To dial in to the meeting using your phone, call +1 (872) 240-3311 and enter access code: 207-459-973 when prompted.

3. The Clerk calls the roll.
4. Update on the City's Revolving Loan Fund.
Gentlemen, what is your pleasure?
5. Communication from Michele Bogardus, Deputy Finance Officer, submitting Finance Department reports as follows:
 - Accounts Receivable over 90 days
 - Aging Report
 - Outstanding Receivables**Gentlemen, what is your pleasure?**
6. Communication from Sharon Wickens, Finance Officer, regarding the City's Monthly Financial Report (unaudited) for the first eleven months of fiscal year 2021.
Gentlemen, what is your pleasure?

7. Chairman O'Neil advises that ordinances are to be considered for consistency with the rules of the Board and requests the Clerk to make a presentation.

"An Ordinance repealing the Manchester Building Code as adopted in Section 151.01 of the City of Manchester Code of Ordinances, last amended on September 2, 2014, in its entirety and recognizing the Building Code of the State of New Hampshire (the "State Building Code") adopted under RSA 155-A and amended under New Hampshire Administrative Rules BCR-300, as updated and amended from time to time, with City amendments adopted in accordance with RSA 674:51."

If the Committee so desires, a motion would be in order that the ordinance be enrolled.

8. If there is no further business, a motion is in order to adjourn.



Sharon Y. Wickens
Finance Officer

CITY OF MANCHESTER
Finance Department

June 7, 2021

Committee on Accounts, Enrollment & Revenue Administration
C/o Matthew Normand, City Clerk
One City Hall Plaza
Manchester, NH 03101

Dear Honorable Committee Members,

Attached for your review is a summary of the City's revolving and recovery loan accounts.

Respectfully submitted,

Sharon Wickens
Finance Officer

Enc.

REVOLVING & RECOVERY LOANS
6/7/2021

Loan #	Revolving Loan - City	Original Loan Date	Original Loan Maturity Date	Original Loan Amount	Current Principal Balance	Current Interest Balance	Loan Activity
1	Maax Inc	5/29/2007	5/1/2019	\$210,000.00	\$89,304.51	\$0.00	
2	Lazy Nicks	10/30/2009	10/30/2030	\$40,000.00	\$20,950.47	\$0.00	
3	Cedar & Oak	9/25/2008	1/1/2018	\$41,000.00	\$25,797.39	\$0.00	
4	Delisle Market	1/28/2010	10/15/2020	\$43,500.00	\$23,706.42	\$0.00	
5	Delisle Market - Energy Loan	1/28/2010	8/15/2020	\$20,000.00	\$12,601.35	\$0.00	
SUMMARY NOTES:							
Loans 1 & 2 - Status current and in good standing.							
Loan 3 - 30 days past due.							
Loans 4 & 5 - 60 days past due, sent to Solicitor's Office.							

Loan #	Revolving Loan - MDC	Original Loan Date	Loan Maturity Date	Original Loan Amount	Current Principal Balance	Current Interest Balance	Loan Activity
6	844 Elm St	12/12/2003	11/12/2018	\$250,000.00	\$69,557.75	\$265.79	
7	Germania Front	1/20/2012	12/20/2022	\$500,000.00	\$93,087.55	\$518.96	
8	Ancient Fire Mead & Cider	12/7/2017	12/15/2022	\$50,000.00	\$18,885.52	\$78.69	
9	To Share Brewing Company	6/28/2018	7/15/2023	\$40,000.00	\$20,660.00	\$107.60	
10	Palace Theatre Trust	1/24/2019	10/1/2029	\$1,686,622.04	\$1,686,622.04	\$0.00	Interest calculated quarterly on outstanding principal amount due; per diem rate equal to 2% per annum
SUMMARY NOTES:							
Loans 6 thru 10 - Status current and in good standing.							

Loan #	Recovery Loans - MDC	Original Loan Date	Loan Maturity Date	Original Loan Amount	Current Principal Balance	Current Interest Balance	Loan Activity
11	JJD Central, LLC	7/23/2020	10/1/2023	\$15,000.00	\$11,743.95	\$19.57	
12	Sawaya Enterprises, Inc	7/23/2020	10/1/2025	\$25,000.00	\$21,809.25	\$36.35	
13	HS 1, LLC db/a Health Source of Manchester	3/26/2021	3/1/2026	\$25,000.00	\$25,000.00	\$41.67	Payments to begin in July 2021
14	3 Kitchen Bar & Grill LLC	5/17/2021	5/1/2026	\$15,000.00	\$15,000.00	\$25.00	Payments to begin in September 2021
SUMMARY NOTES:							
Loans 11 thru 14 - Status current and in good standing.							



*Sharon Y. Wickens
Finance Officer*

*Michele A. Bogardus
Deputy Finance Officer*

CITY OF MANCHESTER
Finance Department

June 7, 2021

Committee on Accounts, Enrollment & Revenue Administration
c/o Matthew Normand, City Clerk
One City Hall Plaza
Manchester, NH 03101

Dear Honorable Committee Members,

Attached is a summary of the City's accounts receivable over 90 days as well as an aging report. Also included is a list of outstanding receivables that have been submitted to the City Solicitor for review and determination of collectability.

In summary outstanding receivables over 90 days totals \$634,939 out of \$1,568,740 billed. May's outstanding receivables totaled \$698,542 out of \$1,666,230 billed.

Please let me know if you have any questions or require further information.

Respectfully submitted,

Michele Bogardus
Deputy Finance Officer

Enc.

**Summary of Accounts Receivable Over 90 Days
by Department - with Previous Month's Comparative**

Total Receivables Over 90 Days		6/7/2021		5/10/2021	
	Dept Code	Over 90 Days		Over 90 Days	
Airport	25	\$ 87,852.15		\$ 43,323.29	
EPD	27	\$ 3,958.05		\$ 3,998.05	
Parking Department	52	\$ 22,231.32		\$ 24,373.03	
Total Enterprise Funds		\$ 114,041.52		\$ 71,694.37	
Assessors	2	\$ 13,591.17		\$ 73,637.70	
Central Fleet Management	23	\$ 2,182.15		\$ 2,182.15	
Fire Department	30	\$ 255,399.71		\$ 260,732.96	
Health Department	41	\$ 71,232.87		\$ 71,232.87	
Highway	50, 51	\$ 87,620.45		\$ 112,992.79	
Parks & Recreation	65	\$ 8.00		\$ 7.57	
Police Department	33,34,35,36	\$ 82,180.60		\$ 97,379.14	
Welfare Department	60	\$ 8,682.60		\$ 8,682.60	
Total General Fund		\$ 520,897.55		\$ 626,847.78	
Grand Totals		\$ 634,939.07		\$ 698,542.15	
General Fund receivables over \$10,000 by customer					
Birch Hill Terrace	2	\$ 13,591.17		\$ 73,637.70	Housing in Lieu of Taxes - Payment expect in June
Manchester Information Systems	33	\$ -		\$ 12,562.00	RMS Training
FEMA	30	\$ 222,230.14		\$ 222,230.14	FEMA Reimbursement - In-process
FEMA	33	\$ 38,822.62		\$ 38,822.62	FEMA Reimbursement - In-process
FEMA	41	\$ 70,270.50		\$ 70,270.50	FEMA Reimbursement - In-process
FEMA	50	\$ 39,884.50		\$ 39,884.50	FEMA Reimbursement - In-process
Corcoran Environmental	50	\$ -		\$ 24,182.43	Landfill Lease Payments - Write-off
State of NH	50	\$ 32,208.96		\$ 32,208.96	State of NH Grants - In-process
Salter School of Nursing	52	\$ 13,467.36		\$ 13,276.77	Parking - Referred to Solicitor
Totals		\$ 430,475.25		\$ 527,075.62	
Total General Fund receivables over 90 days less over \$10,000		\$ 90,422.30		\$ 99,772.16	

City of Manchester NH - Receivables
Over 90 Days as of 6/7/2021

TYPE	CUST ID	NAME	TOTAL	CURRENT	0-30 DAYS DUE	31-60 DAYS DUE	61-90 DAYS DUE	OVER 90 DAYS DUE
2	1533	BIRCH HILL TERRACE	\$ 13,591.17	\$ -	\$ -	\$ -	\$ -	\$ 13,591.17
2 - ASSESSORS TOTALS			\$ 13,591.17	\$ -	\$ -	\$ -	\$ -	\$ 13,591.17
23	2507	MANCHESTER HOUSING AUTH	\$ 2,013.66	\$ 1,576.08	\$ -	\$ -	\$ -	\$ 437.58
23	3124	PINARD WASTE SYSTEM INC	\$ 2,155.50	\$ 742.45	\$ -	\$ 502.95	\$ -	\$ 910.10
23	17451	RYAN, MICHAEL	\$ 834.47	\$ -	\$ -	\$ -	\$ -	\$ 834.47
23 - CENTRAL FLEET TOTALS			\$ 5,003.63	\$ 2,318.53	\$ -	\$ 502.95	\$ -	\$ 2,182.15
25	32780	AUGUSTE, PAUL R.	\$ 270.00	\$ -	\$ -	\$ 135.00	\$ -	\$ 135.00
25	30833	COMCAST BUSINESS	\$ 3,909.15	\$ -	\$ -	\$ -	\$ -	\$ 3,909.15
25	3651	DELTA AIRLINES INC	\$ 14,291.54	\$ -	\$ -	\$ -	\$ -	\$ 14,291.54
25	7519	DOT-FAA/TSA-AMZ-110	\$ 121,263.03	\$ -	\$ -	\$ 20,179.24	\$ 64,312.11	\$ 36,771.68
25	19916	DTG OPERATIONS, INC	\$ 3,853.38	\$ -	\$ -	\$ -	\$ -	\$ 3,853.38
25	22188	DTG OPERATIONS, INC (TH	\$ 0.01	\$ -	\$ -	\$ -	\$ -	\$ 0.01
25	20658	ENDEAVOR AIR	\$ 3,201.51	\$ -	\$ -	\$ -	\$ -	\$ 3,201.51
25	3736	HERTZ CORP-PROP & CONCE	\$ 172,120.53	\$ 64,599.55	\$ -	\$ 52,686.03	\$ 49,592.38	\$ 5,242.57
25	22993	JITTA, BERNICE (BJ)	\$ 661.50	\$ -	\$ -	\$ 405.00	\$ -	\$ 256.50
25	33266	LEGACY AIRWAYS, LLC	\$ 18,604.78	\$ 4,094.79	\$ -	\$ 3,903.93	\$ 3,311.87	\$ 7,294.19
25	16963	NH LIQUOR COMMISSION	\$ 2,193.30	\$ -	\$ -	\$ -	\$ -	\$ 2,193.30
25	27195	SKYWEST	\$ 915.17	\$ -	\$ -	\$ -	\$ -	\$ 915.17
25	4001	STATE GRANTS	\$ 0.01	\$ -	\$ -	\$ -	\$ -	\$ 0.01
25	24054	TSA/HSTS01-15-H-CKP049	\$ 24,470.35	\$ 4,894.07	\$ -	\$ 4,894.07	\$ 4,894.07	\$ 9,788.14
25 - AIRPORT TOTALS			\$ 365,754.26	\$ 73,588.41	\$ -	\$ 82,203.27	\$ 122,110.43	\$ 87,852.15
27	3072	A-BEE SEPTIC	\$ 1,057.67	\$ 1,047.67	\$ -	\$ -	\$ -	\$ 10.00
27	3117	FELIX SEPTIC SERVICE	\$ 13,334.70	\$ 9,386.65	\$ -	\$ -	\$ -	\$ 3,948.05
27 - EPD TOTALS			\$ 14,392.37	\$ 10,434.32	\$ -	\$ -	\$ -	\$ 3,958.05
30	32476	1037-1045 ELM ST LLC	\$ 1,080.00	\$ -	\$ -	\$ -	\$ -	\$ 1,080.00
30	30148	1200 ELM STREET LLC.	\$ 1,080.00	\$ -	\$ -	\$ -	\$ -	\$ 1,080.00
30	20018	168 MMK ST. LLC	\$ 1,080.00	\$ -	\$ -	\$ -	\$ -	\$ 1,080.00
30	24447	252 WILLOW ST. LLC	\$ 540.00	\$ -	\$ -	\$ -	\$ -	\$ 540.00
30	28454	300 GAY ST ACQUISITION	\$ 1,716.75	\$ -	\$ -	\$ -	\$ -	\$ 1,716.75
30	16889	323 CONCORD STREET, LLC	\$ 679.06	\$ -	\$ -	\$ -	\$ -	\$ 679.06
30	30122	79 CARL DR. REALTY, LLC	\$ 2,724.30	\$ -	\$ -	\$ -	\$ -	\$ 2,724.30
30	3022	95 MARKET STREET ASSOCI	\$ 1,080.00	\$ -	\$ -	\$ -	\$ -	\$ 1,080.00
30	32271	99 MANCHESTER ST LLC.	\$ 540.00	\$ -	\$ -	\$ -	\$ -	\$ 540.00

City of Manchester NH - Receivables
Over 90 Days as of 6/7/2021

TYPE	CUST ID	NAME	TOTAL	CURRENT	0-30 DAYS DUE	31-60 DAYS DUE	61-90 DAYS DUE	OVER 90 DAYS DUE
30	32887	ADT COMMERCIAL	\$ 121.91	\$ 1.75	\$ -	\$ 1.75	\$ -	\$ 118.41
30	26388	AIGEAN ALES	\$ 103.00	\$ 1.50	\$ -	\$ 1.50	\$ -	\$ 100.00
30	32996	ALBANY RD PERIMETER RD	\$ 1,080.00	\$ -	\$ -	\$ -	\$ -	\$ 1,080.00
30	15675	AMERICAN MEDICAL RESPON	\$ 2,476.05	\$ 946.26	\$ -	\$ 862.04	\$ -	\$ 667.75
30	30102	BT PROPERTY LLC	\$ 1,620.00	\$ -	\$ -	\$ -	\$ -	\$ 1,620.00
30	32930	CENTURY LINK	\$ 104.50	\$ -	\$ -	\$ -	\$ -	\$ 104.50
30	32314	COMMONWEALTH COLLECTIVE	\$ 1,080.00	\$ -	\$ -	\$ -	\$ -	\$ 1,080.00
30	2748	CVS ASSET PROTECTION SV	\$ 1,620.00	\$ -	\$ -	\$ -	\$ -	\$ 1,620.00
30	8132-30	FEMA	\$ 588,878.77	\$ 168,473.06	\$ -	\$ -	\$ 198,175.57	\$ 222,230.14
30	7901	FERNANDO HILARION	\$ 540.00	\$ -	\$ -	\$ -	\$ -	\$ 540.00
30	32576	FINCH, RUTH	\$ 540.00	\$ -	\$ -	\$ -	\$ -	\$ 540.00
30	17552	FOUR FORTY HARVEY RD LL	\$ 540.00	\$ -	\$ -	\$ -	\$ -	\$ 540.00
30	33289	FOUR ON ELM LLC	\$ 1,080.00	\$ -	\$ -	\$ -	\$ -	\$ 1,080.00
30	174	GENERAL SERVICES ADM U	\$ 540.00	\$ -	\$ -	\$ -	\$ -	\$ 540.00
30	27268	GRANITE STATE COLLISION	\$ 540.00	\$ -	\$ -	\$ -	\$ -	\$ 540.00
30	7966	HARVEY INDUSTRIES	\$ 564.30	\$ -	\$ -	\$ -	\$ -	\$ 564.30
30	12818	JUNE SEVENTH LLC	\$ 1,080.00	\$ -	\$ -	\$ -	\$ -	\$ 1,080.00
30	30113	LEROCQUE, KRISTINE	\$ 1,350.00	\$ -	\$ -	\$ -	\$ -	\$ 1,350.00
30	17580	MAHMOTORIC, MUHAREM	\$ 1,620.00	\$ -	\$ -	\$ -	\$ -	\$ 1,620.00
30	33286	NH CORE PROPERTIES	\$ 1,080.00	\$ -	\$ -	\$ -	\$ -	\$ 1,080.00
30	32268	NOODZ	\$ 103.00	\$ 1.50	\$ -	\$ 1.50	\$ -	\$ 100.00
30	31190	NORTHLAND INVESTMENT CO	\$ 1,080.00	\$ -	\$ -	\$ -	\$ -	\$ 1,080.00
30	668	ODD FELLOWS BUILDING	\$ 540.00	\$ -	\$ -	\$ -	\$ -	\$ 540.00
30	818	PRESTIGE AUTO BODY	\$ 1,080.00	\$ -	\$ -	\$ -	\$ -	\$ 1,080.00
30	28433	PT DEVELOPMENT GROUP LL	\$ 1,080.00	\$ -	\$ -	\$ -	\$ -	\$ 1,080.00
30	33288	REALTY INCOME CORPORATI	\$ 540.00	\$ -	\$ -	\$ -	\$ -	\$ 540.00
30	24982	ROYAL INDIA	\$ 103.00	\$ 1.50	\$ -	\$ 1.50	\$ -	\$ 100.00
30	23356	SED LLC	\$ 540.00	\$ -	\$ -	\$ -	\$ -	\$ 540.00
30	30134	SHAW NEW ASSOCIATES LLC	\$ 540.00	\$ -	\$ -	\$ -	\$ -	\$ 540.00
30	7205	SPRING HILL SUITES	\$ 1,080.00	\$ -	\$ -	\$ -	\$ -	\$ 1,080.00
30	16677	SUNBELT RENTALS	\$ 104.50	\$ -	\$ -	\$ -	\$ -	\$ 104.50
30 - FIRE TOTALS			\$ 623,869.14	\$ 169,425.57	\$ -	\$ 868.29	\$ 198,175.57	\$ 255,399.71
33	21994	CELLULAR FREEDOM, INC	\$ 25.94	\$ 1.34	\$ -	\$ 0.34	\$ -	\$ 24.26

City of Manchester NH - Receivables
Over 90 Days as of 6/7/2021

TYPE	CUST ID	NAME	TOTAL	CURRENT	0-30 DAYS DUE	31-60 DAYS DUE	61-90 DAYS DUE	OVER 90 DAYS DUE
33	24764	EZ APPLE REPAIRS PAWN L	\$ 1.36	\$ -	\$ -	\$ -	\$ -	\$ 1.36
33	8132-33	FEMA	\$ 38,822.62	\$ -	\$ -	\$ -	\$ -	\$ 38,822.62
33	19086	GOOD STILL	\$ 736.86	\$ -	\$ -	\$ -	\$ -	\$ 736.86
33	2521	MANCHESTER POLICE DEPT	\$ 20,828.17	\$ 19,699.57	\$ -	\$ -	\$ -	\$ 1,128.60
33	4301	US DEPARTMENT OF JUSTIC	\$ 8,146.35	\$ 7,611.28	\$ -	\$ 209.32	\$ -	\$ 325.75
34	32754	ATLANTIC PAVING	\$ 4,075.75	\$ -	\$ -	\$ -	\$ -	\$ 4,075.75
34	23724	COMMUNICATION CONSTRUTI	\$ 2,872.57	\$ 2,497.16	\$ -	\$ 6.41	\$ -	\$ 369.00
34	30650	CONSOLIDATED COMMUNICAT	\$ 5,045.95	\$ 3,209.25	\$ -	\$ 246.00	\$ 1,260.75	\$ 329.95
34	29314	DUBOIS TREE	\$ 1,037.50	\$ 799.50	\$ -	\$ -	\$ -	\$ 238.00
34	10987	ERNIE'S EXCAVATION	\$ 12,635.70	\$ 1,860.38	\$ -	\$ 461.25	\$ 2,613.75	\$ 7,700.32
34	4313	EVERSOURCE ENERGY (BEDF	\$ 2,193.75	\$ 1,794.00	\$ -	\$ -	\$ -	\$ 399.75
34	32878	FRIENDS OF ANDREW YANG	\$ 476.00	\$ -	\$ -	\$ -	\$ -	\$ 476.00
34	32541	KNIGHTS EXCAVATION	\$ 855.50	\$ -	\$ -	\$ -	\$ -	\$ 855.50
34	18609	LIBERTY UTILITIES, INC	\$ 37,546.06	\$ 28,060.28	\$ -	\$ 0.90	\$ 6,273.00	\$ 3,211.88
34	3040	MALL OF NEW HAMPSHIRE	\$ 238.00	\$ -	\$ -	\$ -	\$ -	\$ 238.00
34	2539	MANCHESTER HIGHWAY DEPT	\$ 43,003.88	\$ 37,376.63	\$ -	\$ 2,029.50	\$ 1,968.00	\$ 1,629.75
34	5647	MCGARVEYS SALOON	\$ 258.00	\$ -	\$ -	\$ -	\$ -	\$ 258.00
34	17616	NBC NEWS	\$ 7,140.00	\$ -	\$ -	\$ -	\$ -	\$ 7,140.00
34	33062	NEWMANS EXCAVATION	\$ 246.00	\$ -	\$ -	\$ -	\$ -	\$ 246.00
34	33299	NGUYEN, YEN	\$ 246.00	\$ -	\$ -	\$ -	\$ -	\$ 246.00
34	9601	SIGN GALLERY	\$ 327.25	\$ -	\$ -	\$ -	\$ -	\$ 327.25
34	32889	SIRIUS XM	\$ 1,071.00	\$ -	\$ -	\$ -	\$ -	\$ 1,071.00
34	15338	TD BANK	\$ 3,536.25	\$ -	\$ -	\$ -	\$ -	\$ 3,536.25
34	26740	TWIN STATE UTILITIES	\$ 638.00	\$ -	\$ -	\$ -	\$ -	\$ 638.00
34	10381	WALMART	\$ 1,722.00	\$ -	\$ -	\$ -	\$ -	\$ 1,722.00
34	24304	WHISKEY'S 20	\$ 1,290.00	\$ -	\$ -	\$ -	\$ -	\$ 1,290.00
34	3165	WMUR	\$ 5,104.50	\$ -	\$ -	\$ -	\$ -	\$ 5,104.50
35	32548	AAA	\$ 11.80	\$ 0.15	\$ -	\$ 0.15	\$ -	\$ 11.50
35	30778	BELLANTI, MICHAEL	\$ 14.35	\$ 0.15	\$ -	\$ 0.15	\$ -	\$ 14.05
35	17349	BOYLE, SHAUGHNESSY & CA	\$ 0.15	\$ -	\$ -	\$ -	\$ -	\$ 0.15
35	31021	CLAIMS MANAGEMENT RESOU	\$ 0.15	\$ -	\$ -	\$ -	\$ -	\$ 0.15
35	16984	GEICO BF/NJ CLAIMS	\$ 12.25	\$ 0.15	\$ -	\$ 0.15	\$ -	\$ 11.95
35	20156	INJURY LAW CENTER	\$ 0.45	\$ -	\$ -	\$ -	\$ -	\$ 0.45

City of Manchester NH - Receivables
Over 90 Days as of 6/7/2021

TYPE	CUST ID	NAME	TOTAL	CURRENT	0-30 DAYS DUE	31-60 DAYS DUE	61-90 DAYS DUE	OVER 90 DAYS DUE
33, 34, 35, & 36 - POLICE TOTALS			\$ 200,160.11	\$ 102,909.84	\$ -	\$ 2,954.17	\$ 12,115.50	\$ 82,180.60
41	28345	COMMUNITY HEALTH ACCESS	\$ 8,684.34	\$ 7,721.97	\$ -	\$ -	\$ -	\$ 962.37
41	8132-41	FEMA	\$ 70,270.50	\$ -	\$ -	\$ -	\$ -	\$ 70,270.50
41 - HEALTH TOTALS			\$ 78,954.84	\$ 7,721.97	\$ -	\$ -	\$ -	\$ 71,232.87
50	8018	AHRENT, JEFFREY	\$ 269.38	\$ -	\$ -	\$ -	\$ -	\$ 269.38
50	32661	ANNIELYS, SEDA	\$ 1.00	\$ -	\$ -	\$ -	\$ -	\$ 1.00
50	32051	ASPROGIANNIS, STYLIANOS	\$ 82.04	\$ -	\$ -	\$ -	\$ -	\$ 82.04
50	32987	AVELLA, MICHAEL	\$ 0.26	\$ -	\$ -	\$ -	\$ -	\$ 0.26
50	32975	BAH, ABU	\$ 0.97	\$ -	\$ -	\$ -	\$ -	\$ 0.97
50	32988	BALDIZAN, FRANK	\$ 337.50	\$ -	\$ -	\$ -	\$ -	\$ 337.50
50	32989	BASHIR, REFAAT	\$ 87.01	\$ -	\$ -	1.18	\$ -	\$ 85.83
50	32206	BASSETT, SHANNA	\$ 277.97	\$ -	\$ -	\$ -	\$ -	\$ 277.97
50	3321	BEAULIEU LINDQUIST REAL	\$ 1.57	\$ -	\$ -	\$ -	\$ -	\$ 1.57
50	32489	BEDDINGTON, LINDA	\$ 29.26	\$ -	\$ -	\$ -	\$ -	\$ 29.26
50	32376	BELMAIN, AMBER	\$ 8.74	\$ -	\$ -	\$ -	\$ -	\$ 8.74
50	18675	BIRCH HILL TERRACE	\$ 8.54	\$ -	\$ -	\$ -	\$ -	\$ 8.54
50	32530	BLACK WATER FIRE PROTEC	\$ 126.25	\$ -	\$ -	\$ -	\$ -	\$ 126.25
50	32123	BRACCIO, ZENANDRE S.	\$ 193.84	\$ -	\$ -	\$ -	\$ -	\$ 193.84
50	32585	BROWN, JEREMY	\$ 12.54	\$ -	\$ -	\$ -	\$ -	\$ 12.54
50	31636	BUZZELL, JAMES	\$ 86.14	\$ -	\$ -	\$ -	\$ -	\$ 86.14
50	32642	CABALLERY CONSTRUCTION	\$ 53.81	\$ -	\$ -	\$ -	\$ -	\$ 53.81
50	33278	CERATO, JOSEPH	\$ 80.48	\$ 0.74	\$ -	0.74	\$ -	\$ 79.00
50	33140	CHANG, HSIU	\$ 1.84	\$ -	\$ -	\$ -	\$ -	\$ 1.84
50	32868	CHENEVERT, PATTI	\$ 80.00	\$ -	\$ -	\$ -	\$ -	\$ 80.00
50	32979	CHRISTENSEN, CARL	\$ 0.42	\$ -	\$ -	\$ -	\$ -	\$ 0.42
50	32286	COLON, JOSE	\$ 69.27	\$ -	\$ -	\$ -	\$ -	\$ 69.27
50	33005	COOPER, ERIC	\$ 0.20	\$ -	\$ -	\$ -	\$ -	\$ 0.20
50	32757	CORCORAN, JEFFREY	\$ 27.75	\$ -	\$ -	\$ -	\$ -	\$ 27.75
50	31952	CUMMINGS, STEPHEN	\$ 73.16	\$ -	\$ -	\$ -	\$ -	\$ 73.16
50	32758	CYR, SYNDEE	\$ 55.00	\$ -	\$ -	\$ -	\$ -	\$ 55.00
50	11068	DEBRIS DOCTORS, LLC	\$ 3.29	\$ -	\$ -	\$ -	\$ -	\$ 3.29
50	33023	DELISLE, VIVIAN	\$ 55.00	\$ -	\$ -	\$ -	\$ -	\$ 55.00
50	31953	DESJARLAIS, STEPHEN	\$ 51.22	\$ -	\$ -	\$ -	\$ -	\$ 51.22

City of Manchester NH - Receivables
Over 90 Days as of 6/7/2021

TYPE	CUST ID	NAME	TOTAL	CURRENT	0-30 DAYS DUE	31-60 DAYS DUE	61-90 DAYS DUE	OVER 90 DAYS DUE
50	32669	DONOVAN, ADAM	\$ 0.15	-	\$ -	\$ -	\$ -	\$ 0.15
50	28287	DOUGLAS, THOMAS	\$ 18.60	-	\$ -	\$ -	\$ -	\$ 18.60
50	32536	DROUIN, JOHN	\$ 141.10	-	\$ -	\$ -	\$ -	\$ 141.10
50	10353	DUBE, MARK	\$ 0.39	-	\$ -	\$ -	\$ -	\$ 0.39
50	7031	DUPONT, PIERRE	\$ 0.34	-	\$ -	\$ -	\$ -	\$ 0.34
50	217	EASTER SEALS NH INC	\$ 22.64	21.00	\$ -	\$ -	\$ -	\$ 1.64
50	32980	EASTMAN, CASSANDRA	\$ 24.56	-	\$ -	0.33	\$ -	\$ 24.23
50	31144	EAVES, JOSHUA	\$ 44.20	-	\$ -	\$ -	\$ -	\$ 44.20
50	32524	EVERGREEN MANAGEMENT GR	\$ 1,256.57	714.52	\$ -	\$ -	534.75	\$ 7.30
50	3127	EVERSOURCE	\$ 1,716.22	894.50	\$ -	800.00	\$ -	\$ 21.72
50	33216	FELT, WILLIAM	\$ 65.57	0.94	\$ -	0.94	\$ -	\$ 63.69
50	8132-50	FEMA	\$ 39,884.50	-	\$ -	\$ -	\$ -	\$ 39,884.50
50	33021	FOURNIER, NOAH	\$ 136.78	-	\$ -	1.88	\$ -	\$ 134.90
50	32675	FREEMAN, JOE	\$ 109.95	-	\$ -	\$ -	\$ -	\$ 109.95
50	32192	FURMAN, DAVID	\$ 82.29	-	\$ -	\$ -	\$ -	\$ 82.29
50	32348	GADSBY, DAVID	\$ 64.90	-	\$ -	\$ -	\$ -	\$ 64.90
50	32935	GAGNON, JAMES	\$ 43.14	-	\$ -	0.58	\$ -	\$ 42.56
50	33201	GARCIA, SERGIO	\$ 25.61	-	\$ -	0.37	\$ -	\$ 25.24
50	31599	GAUDET, SCOTT J.	\$ 66.65	-	\$ -	\$ -	\$ -	\$ 66.65
50	31031	GAW, ADAM K.	\$ 192.74	-	\$ -	\$ -	\$ -	\$ 192.74
50	31954	GINGRAS, ROBERTA	\$ 194.50	-	\$ -	\$ -	\$ -	\$ 194.50
50	33283	GRAMOLINI, JEANELLE	\$ 40.85	0.60	\$ -	\$ -	\$ -	\$ 40.25
50	32982	HALL, DEREK	\$ 0.08	-	\$ -	\$ -	\$ -	\$ 0.08
50	3148	HANOVER HILL SIDING	\$ 318.89	318.50	\$ -	\$ -	\$ -	\$ 0.39
50	31053	HENDRICKS, JAMES	\$ 16.84	-	\$ -	\$ -	\$ -	\$ 16.84
50	31533	HILARY, HENRY	\$ 23.42	-	\$ -	\$ -	\$ -	\$ 23.42
50	32370	HINSE, BRYAN	\$ 219.90	-	\$ -	\$ -	\$ -	\$ 219.90
50	33145	HOOKE, KEN	\$ 113.15	-	\$ -	1.60	\$ -	\$ 111.55
50	11438	HOOKSETT PAVING CO	\$ 12.25	-	\$ -	\$ -	\$ -	\$ 12.25
50	33110	INO, ALEX	\$ 5.32	-	\$ -	0.08	\$ -	\$ 5.24
50	33142	IRELAND, MORGAN	\$ 35.25	-	\$ -	0.50	\$ -	\$ 34.75
50	32936	IRWIN, MICHAEL	\$ 1.26	-	\$ -	\$ -	\$ -	\$ 1.26
50	32516	JACOME, AUGUSTUS	\$ 75.15	-	\$ -	\$ -	\$ -	\$ 75.15

City of Manchester NH - Receivables
Over 90 Days as of 6/7/2021

TYPE	CUST ID	NAME	TOTAL	CURRENT	0-30 DAYS DUE	31-60 DAYS DUE	61-90 DAYS DUE	OVER 90 DAYS DUE
50	32983	JENSEN, AMY	\$ 42.24	\$ -	\$ -	\$ 0.57	\$ -	\$ 41.67
50	33200	JOHNSON, CORDERO	\$ 70.81	\$ -	\$ -	\$ 1.02	\$ -	\$ 69.79
50	9473	JONES, JOHN PAUL	\$ 0.76	\$ -	\$ -	\$ -	\$ -	\$ 0.76
50	32676	KARGBO, ALHAJI	\$ 64.90	\$ -	\$ -	\$ -	\$ -	\$ 64.90
50	32255	KHAN, CHOUDHARY	\$ 1.58	\$ -	\$ -	\$ -	\$ -	\$ 1.58
50	32666	LABRECQUE, PAUL	\$ 43.26	\$ -	\$ -	\$ -	\$ -	\$ 43.26
50	33131	LAINCY, JEAN	\$ 18.29	\$ -	\$ -	\$ 0.26	\$ -	\$ 18.03
50	32505	LANDRY, BRANDON	\$ 26.72	\$ -	\$ -	\$ -	\$ -	\$ 26.72
50	32482	LECLERC, LELAND	\$ 1.65	\$ -	\$ -	\$ -	\$ -	\$ 1.65
50	32724	LEDGEVIEW COMMERCIAL PA	\$ 1,668.03	\$ 695.50	\$ -	\$ 966.25	\$ -	\$ 6.28
50	31052	LEMONS, KEVIN	\$ 71.10	\$ -	\$ -	\$ -	\$ -	\$ 71.10
50	18609-50	LIBERTY UTILITIES, INC	\$ 31,518.94	\$ 29,495.39	\$ -	\$ 12.14	\$ -	\$ 2,011.41
50	17579	LODI TRUST	\$ 56.83	\$ -	\$ -	\$ -	\$ -	\$ 56.83
50	32483	LOGIACCCO, FRANCESCO	\$ 13.33	\$ -	\$ -	\$ -	\$ -	\$ 13.33
50	24278	LOGICO PROPERTIES, LLC	\$ 23.93	\$ 22.75	\$ -	\$ -	\$ -	\$ 1.18
50	32283	MACDONALD, STANLEY	\$ 323.10	\$ 3.73	\$ -	\$ 3.73	\$ -	\$ 315.64
50	2545	MANCHESTER FACILITIES D	\$ 254.00	\$ -	\$ -	\$ -	\$ -	\$ 254.00
50	11485-50	MANCHESTER PARKING DIVI	\$ 664.67	\$ -	\$ -	\$ -	\$ -	\$ 664.67
50	2572	MANCHESTER TRANSIT AUTH	\$ 7,829.26	\$ 7,404.14	\$ -	\$ -	\$ -	\$ 425.12
50	2557	MANCHESTER WATER WORKS	\$ 59,572.42	\$ 49,408.75	\$ -	\$ 6,499.27	\$ -	\$ 3,664.40
50	32522	MAROTTO, DAVID	\$ 124.35	\$ 21.00	\$ -	\$ -	\$ -	\$ 103.35
50	32778	MARSH, KELLY	\$ 30.00	\$ -	\$ -	\$ -	\$ -	\$ 30.00
50	32385	MARTINEZ, CHRISTINE	\$ 85.01	\$ -	\$ -	\$ -	\$ -	\$ 85.01
50	8659	MCLAURIN ENTERPRISE	\$ 1,439.98	\$ 1,391.00	\$ -	\$ -	\$ -	\$ 48.98
50	32977	MEDIC, MELIHA	\$ 1.47	\$ -	\$ -	\$ -	\$ -	\$ 1.47
50	16490	METROPOLIS PROPERTY MAN	\$ 748.02	\$ 747.00	\$ -	\$ -	\$ -	\$ 1.02
50	21692	MILL CITY ENERGY MICHAEL	\$ 94.13	\$ 91.00	\$ -	\$ -	\$ -	\$ 3.13
50	33308	MILLSPAUGH, TAYLOR	\$ 5.08	\$ 0.08	\$ -	\$ -	\$ -	\$ 5.00
50	31641	MILTNER, ERIC	\$ 27.40	\$ -	\$ -	\$ -	\$ -	\$ 27.40
50	32960	MOORE, BRUCE	\$ 4.76	\$ -	\$ -	\$ -	\$ -	\$ 4.76
50	32942	PERKINS, JOHN	\$ 0.18	\$ -	\$ -	\$ -	\$ -	\$ 0.18
50	30231	PRO LINE COMPANIES, LLC	\$ 5,861.24	\$ 5,680.66	\$ -	\$ 2.60	\$ -	\$ 177.98
50	5517	PROVENCHER, ARMAND	\$ 332.05	\$ 129.05	\$ -	\$ -	\$ 61.25	\$ 141.75

City of Manchester NH - Receivables
Over 90 Days as of 6/7/2021

TYPE	CUST ID	NAME	TOTAL	CURRENT	0-30 DAYS DUE	31-60 DAYS DUE	61-90 DAYS DUE	OVER 90 DAYS DUE
50	8825	PROVENCHER, PAUL R JR	\$ 0.50	-	\$ -	\$ -	\$ -	\$ 0.50
50	31767	PRUSUTAM, NEPAL	\$ 119.26	-	\$ -	\$ -	\$ -	\$ 119.26
50	33022	RAFAT, KAREEM	\$ 0.10	-	\$ -	\$ -	\$ -	\$ 0.10
50	30809	RAYMOND, JAMES	\$ 61.88	-	\$ -	\$ -	\$ -	\$ 61.88
50	33143	REAGAN, RYAN	\$ 42.65	-	\$ -	\$ 0.60	\$ -	\$ 42.05
50	33125	RIVERA, JOSHUA	\$ 48.54	-	\$ -	\$ 0.26	\$ -	\$ 48.28
50	32269	ROBICHAUD, DENNIS	\$ 115.46	-	\$ -	\$ -	\$ -	\$ 115.46
50	31187	ROBINSON, JOSHUA	\$ 151.79	-	\$ -	\$ -	\$ -	\$ 151.79
50	33160	ROCCA, DAVID	\$ 30.82	-	\$ -	\$ 0.44	\$ -	\$ 30.38
50	33219	ROCKHOLT, JACK	\$ 48.67	-	\$ -	\$ 0.71	\$ -	\$ 47.96
50	32411	ROCKWELL, DANA	\$ 0.36	-	\$ -	\$ -	\$ -	\$ 0.36
50	33146	ROSSMAN, ALEXEXIS	\$ 5.32	-	\$ -	\$ 0.08	\$ -	\$ 5.24
50	32908	RUIZ, JORGE	\$ 180.00	-	\$ -	\$ -	\$ -	\$ 180.00
50	31009	SAFARI CONSTRUCTION MGM	\$ 5.25	-	\$ -	\$ -	\$ -	\$ 5.25
50	32911	SALAMANCA, JESUS	\$ 166.25	-	\$ -	\$ -	\$ -	\$ 166.25
50	32997	SAMPLE, JOSEPH R.	\$ 143.66	1.52	\$ -	\$ -	\$ -	\$ 140.62
50	32478	SCI EXCAVATING LLC.	\$ 1,260.53	16.71	\$ -	\$ 1.52	\$ -	\$ 1,227.11
50	32401	SEGLAH, CLEMENCE	\$ 1.16	-	\$ -	\$ -	\$ -	\$ 1.16
50	32909	SHABAKA, SHERIF	\$ 77.00	-	\$ -	\$ -	\$ -	\$ 77.00
50	32962	SHEGANI, ALBI	\$ 29.37	-	\$ -	\$ 0.39	\$ -	\$ 28.98
50	32741	SILVENT, JOHN	\$ 70.85	-	\$ -	\$ -	\$ -	\$ 70.85
50	8277	ST CYR, JOSEPH	\$ 107.83	89.25	\$ -	\$ 14.00	\$ -	\$ 4.58
50	33217	STANELY, SEAN	\$ 43.78	-	\$ -	\$ 0.64	\$ -	\$ 43.14
50	4091	STATE OF NEW HAMPSHIRE	\$ 74,158.77	33,329.37	\$ -	\$ 8,620.44	\$ -	\$ 32,208.96
50	33137	STERN, MICHAEL	\$ 0.26	-	\$ -	\$ -	\$ -	\$ 0.26
50	8041	SYKES, WILLIAM	\$ 0.25	-	\$ -	\$ -	\$ -	\$ 0.25
50	32746	TIERNEY, DOUGLAS	\$ 35.27	-	\$ -	\$ -	\$ -	\$ 35.27
50	31855	TOSADO-NIEVES, PABLO	\$ 107.25	-	\$ -	\$ -	\$ -	\$ 107.25
50	32992	TRIPP, STEVEN DALLAS JR	\$ 0.18	-	\$ -	\$ -	\$ -	\$ 0.18
50	33275	TRUDEL, SCOTT	\$ 32.19	0.47	\$ -	\$ 0.47	\$ -	\$ 31.25
50	32480	TURSKI, TODD	\$ 104.31	1.28	\$ -	\$ 1.28	\$ -	\$ 101.75
50	19620	VEILLEUX, DAVID	\$ 1.26	-	\$ -	\$ -	\$ -	\$ 1.26
50	32570	WEARE, DAVID	\$ 0.26	-	\$ -	\$ -	\$ -	\$ 0.26

City of Manchester NH - Receivables
Over 90 Days as of 6/7/2021

TYPE	CUST ID	NAME	TOTAL	CURRENT	0-30 DAYS DUE	31-60 DAYS DUE	61-90 DAYS DUE	OVER 90 DAYS DUE
50	33073	YADANI	\$ 0.08	-	\$ -	\$ -	\$ -	\$ 0.08
50	31030	YOUNG, DAVID	\$ 34.18	-	\$ -	\$ -	\$ -	\$ 34.18
50	32947	ZENANDRE, BRACCIO	\$ 180.36	-	\$ 2.42	\$ -	\$ -	\$ 177.94
50	32407	ZLOTRG, ALDIN	\$ 197.75	-	\$ -	\$ -	\$ -	\$ 197.75
51	32509	CCMSI	\$ 3.35	-	\$ -	\$ -	\$ -	\$ 3.35
51	11485	MANCHESTER PARKING DIVI	\$ 35.45	-	\$ -	\$ -	\$ -	\$ 35.45
50 & 51 - HIGHWAY TOTALS			\$ 235,649.90	\$ 130,479.45	\$ 16,954.00	\$ 596.00	\$ 87,620.45	
52	26464	ANDERSON, MELISSA	\$ 120.90	-	\$ -	\$ -	\$ -	\$ 120.90
52	31834	ANDREW, CLAUS J.	\$ 255.00	-	\$ -	\$ -	\$ -	\$ 255.00
52	29008	BLUER, JOSHUA	\$ 111.66	-	\$ -	\$ -	\$ -	\$ 111.66
52	33151	BROWN, ERIC	\$ 165.00	-	\$ -	\$ 55.00	\$ -	\$ 110.00
52	31542	BYRNE, KAREN	\$ 113.32	-	\$ -	\$ -	\$ -	\$ 113.32
52	25382	CALIFARNO, SHARON	\$ 110.00	-	\$ -	\$ -	\$ -	\$ 110.00
52	16680	CAVANAUGH, TIFFANY	\$ 55.00	-	\$ -	\$ -	\$ -	\$ 55.00
52	12388	COZZENS, MARY	\$ 120.00	-	\$ -	\$ -	\$ -	\$ 120.00
52	29721	CRUZ, ZAMAIRA	\$ 55.00	-	\$ -	\$ -	\$ -	\$ 55.00
52	31157	DEKORNE, CATHERINE	\$ 120.00	-	\$ -	\$ -	\$ -	\$ 120.00
52	30960	DIETER, DAVID	\$ 121.80	-	\$ -	\$ -	\$ -	\$ 121.80
52	32969	FARGO, MICHAEL	\$ 225.81	-	\$ -	\$ -	\$ -	\$ 225.81
52	8132-52	FEMA	\$ 417.96	-	\$ -	\$ -	\$ -	\$ 417.96
52	32913	FOWLER, JESSIE	\$ 229.96	3.32	\$ 3.32	\$ -	\$ -	\$ 223.32
52	32561	GAINOR, EDWARD	\$ 150.00	-	\$ -	\$ -	\$ -	\$ 150.00
52	32248	GALGANO, MICHAEL	\$ 165.00	-	\$ -	\$ -	\$ -	\$ 165.00
52	25506	GARNEAU, MARK	\$ 170.00	-	\$ -	\$ -	\$ -	\$ 170.00
52	20842	GRICE, THOMAS	\$ 113.32	-	\$ -	\$ -	\$ -	\$ 113.32
52	33234	HARRINGTON, IRENE	\$ 85.00	-	\$ -	\$ -	\$ -	\$ 85.00
52	13921	JANELLE, PETER	\$ 170.00	-	\$ -	\$ -	\$ -	\$ 170.00
52	31900	JOHNSON, ERIN N.	\$ 255.00	-	\$ -	\$ -	\$ -	\$ 255.00
52	31169	JOHNSON, JASON	\$ 170.00	-	\$ -	\$ -	\$ -	\$ 170.00
52	6384	JOHNSON, KAREN	\$ 85.00	-	\$ -	\$ -	\$ -	\$ 85.00
52	32651	JUST, ASHLEY	\$ 85.00	-	\$ -	\$ -	\$ -	\$ 85.00
52	30187	KEANE, EMILY	\$ 114.15	-	\$ -	\$ -	\$ -	\$ 114.15
52	32249	LLAMA, FRANK III	\$ 111.66	-	\$ -	\$ -	\$ -	\$ 111.66

City of Manchester NH - Receivables
Over 90 Days as of 6/7/2021

TYPE	CUST ID	NAME	TOTAL	CURRENT	0-30 DAYS DUE	31-60 DAYS DUE	61-90 DAYS DUE	OVER 90 DAYS DUE
52	29557	LORENA'S CANTINA	\$ 113.30	-	\$ -	\$ -	\$ -	\$ 113.30
52	32787	MACLAUGHLIN, VICTORIA	\$ 60.00	-	\$ -	\$ -	\$ -	\$ 60.00
52	32761	MADHUMITHA, GOKA	\$ 85.00	-	\$ -	\$ -	\$ -	\$ 85.00
52	31989	MARTIN, MIRANDA	\$ 255.00	-	\$ -	\$ -	\$ -	\$ 255.00
52	32287	MCCARTHY, JAMES	\$ 85.00	-	\$ -	\$ -	\$ -	\$ 85.00
52	28527	MCKENZIE, BRANDON	\$ 120.00	-	\$ -	\$ -	\$ -	\$ 120.00
52	30420	MCKINNEY, MONICA	\$ 60.00	-	\$ -	\$ -	\$ -	\$ 60.00
52	32764	MILLER, LEE	\$ 60.00	-	\$ -	\$ -	\$ -	\$ 60.00
52	28520	MONTEAGUDO, YASBEL	\$ 167.36	-	\$ -	\$ -	\$ -	\$ 167.36
52	31723	NAZARALI, MILA	\$ 62.70	-	\$ -	\$ -	\$ -	\$ 62.70
52	31297	OGLEBAY, MISSY	\$ 60.00	-	\$ -	\$ -	\$ -	\$ 60.00
52	18443	OTIS, MARK	\$ 55.00	-	\$ -	\$ -	\$ -	\$ 55.00
52	32291	PALAZZO, ELIZABETH	\$ 220.00	-	\$ -	\$ -	\$ -	\$ 220.00
52	32045	PALAZZOLA, JESSICA	\$ 85.00	-	\$ -	\$ -	\$ -	\$ 85.00
52	32616	PAOLINI, LISA	\$ 340.00	-	\$ -	\$ -	\$ -	\$ 340.00
52	32183	PEREIRA, JUSTIN	\$ 180.00	-	\$ -	\$ -	\$ -	\$ 180.00
52	25578	PHILLIPS, MAGGIE	\$ 340.00	-	\$ -	\$ -	\$ -	\$ 340.00
52	32612	PRM-RGM, LLC	\$ 510.00	-	\$ -	\$ -	\$ -	\$ 510.00
52	31427	PROVENCHER, EMILY	\$ 170.00	-	\$ -	\$ -	\$ -	\$ 170.00
52	31830	RATCHFORD, ASHLEY	\$ 85.00	-	\$ -	\$ -	\$ -	\$ 85.00
52	31786	RITCHE, JENNI	\$ 180.00	-	\$ -	\$ -	\$ -	\$ 180.00
52	19825	SALTER SCHOOL OF NURSIN	\$ 13,848.54	190.59	\$ -	190.59	\$ -	\$ 13,467.36
52	33171	SANSON, ELISABETH	\$ 170.00	-	\$ -	\$ -	\$ -	\$ 170.00
52	30169	SEWELL, JIMMY	\$ 110.00	-	\$ -	\$ -	\$ -	\$ 110.00
52	30959	SOUCY, JOEL	\$ 425.00	-	\$ -	\$ -	\$ -	\$ 425.00
52	11528	STRANGE, KAT	\$ 190.80	-	\$ -	\$ -	\$ -	\$ 190.80
52	26867	TOBIN, SHAWN	\$ 170.00	-	\$ -	\$ -	\$ -	\$ 170.00
52	32341	TROIANI, GAYLE	\$ 60.90	-	\$ -	\$ -	\$ -	\$ 60.90
52	31933	TSERONIS, ALEXANDRA	\$ 255.00	-	\$ -	\$ -	\$ -	\$ 255.00
52	25595	TSERONIS, ERIN	\$ 255.00	-	\$ -	\$ -	\$ -	\$ 255.00
52 - PARKING TOTALS			\$ 22,674.14	193.91	\$ -	193.91	\$ 55.00	\$ 22,231.32
60	8132-60	FEMA	\$ 8,682.60	-	\$ -	\$ -	\$ -	\$ 8,682.60
60 - WELFARE TOTALS			\$ 8,682.60	-	\$ -	\$ -	\$ -	\$ 8,682.60

City of Manchester NH - Receivables
Over 90 Days as of 6/7/2021

TYPE	CUST ID	NAME	TOTAL	CURRENT	0-30 DAYS DUE	31-60 DAYS DUE	61-90 DAYS DUE	OVER 90 DAYS DUE
65	33238	MANCHESTER EAST COBRAS	\$ 0.43	\$ -	\$ -	\$ -	\$ -	\$ 0.43
65	3575	MANCHESTER REGIONAL YOUNG	\$ 7.57	\$ -	\$ -	\$ -	\$ -	\$ 7.57
65 - PARKS & RECREATION TOTALS			\$ 8.00	\$ -	\$ -	\$ -	\$ -	\$ 8.00
GRAND TOTALS			\$ 1,568,740.16	\$ 497,072.00	\$ -	\$ 103,676.59	\$ 333,052.50	\$ 634,939.07

Submission for Solicitors Review

Account in Collections

**City of Manchester - Accounts Receivable
Submissions for Solicitor's Review**

Sent to Solicitor	Dept	Customer Name	Cust #	Invoice #	Invoice Dates	Original Amount	Remaining Balance	Finance Charges	Total Outstanding	Explanation / Determination
5/8/2017	CE	Mateo, Ernesto B	24593	9988634	11/25/2015	\$ 1,145.00	\$ 1,145.00	\$ 206.16	\$ 1,351.16	\$500 Bail Payment Received 7/22/19
3/29/2018	CE	Ahmedamin, Sandra	29012	1011955	7/17/2017	\$ 1,150.00	\$ 1,150.00	\$ 86.25	\$ 1,236.25	Paying court approved \$50/month payment until full debt satisfied.
4/27/2018	CE	Panourgias, Maria	28332	1009337	5/12/2017	\$ 1,580.00	\$ 1,580.00	\$ 165.90	\$ 1,745.90	3/9/20 \$200 Overdue payment received. Paying court approved \$50/month payment until full debt satisfied.
4/8/2021	Parking	Salter School of Nursing	19825	Numerous Invoices	7/9/20 - 9/1/20	\$ 12,705.00	\$ 12,705.00	\$ 952.95	\$ 13,657.95	Bankruptcy

All accounts determined to be uncollectable by collections >\$1,000 sent to City Solicitor



Sharon Y. Wickens
Finance Officer

CITY OF MANCHESTER

Finance Department

June 7, 2021

Committee on Accounts, Enrollment and Revenue Administration
C/o Matthew Normand, City Clerk
One City Hall Plaza
Manchester, NH 03101

Dear Honorable Committee Members,

Attached for your review is the City of Manchester's unaudited Monthly Financial Report for the first eleven months of fiscal year 2021.

Expenditures:

The average unobligated balance percentage after eleven months should be 8.33% as a benchmark. All departments are within 10% of this benchmark with the exception of the Department of Public Works. The overall unobligated percentage after eleven months is 12.71% for 2021 compared to 11.10% a year ago. Health insurance costs for 2021 are trending over budget by \$500 thousand through May. A comparison of retirement payouts through May for FY 2021 and 2020 is as follows:

	2021	2020
Payments	\$ 1,732,202	\$ 1,584,607
Retirements		
Police	12	10
Fire	12	7
DPW	6	14
All Other	8	11
Total	38	42

The following amounts have been transferred from the FY 2021 Contingency Account as of 5/31/2021:

Original Budget	7/1/2020	1,571,979.00
Transfer for Splash Pad/Hunt Pool/Crystal Lake Summer Funding	7/7/2020	(26,902.00)
Transfer for Public Skating Positions	9/1/2020	(14,000.00)
Transfer for Planning Department for filling critical vacancies	10/6/2020	(45,000.00)
School Charter Commission completion fund transfer	10/6/2020	5,216.88
Transfer for DPW recycling contract approval	10/20/2020	(600,000.00)
Transfer to Police Department	11/17/2020	(200,000.00)
Transfer to DPW for recycling contract	4/6/2021	(152,950.00)
Transfer back to contingency for Vehicle Impound Lot Project	4/13/2021	352.64
Revised Balance - posted		538,696.52

Revenues:

Revenues for the first eleven months of fiscal year 2021 are \$339 thousand lower than a year ago. Auto registrations are \$1.1 million higher than the same period a year ago. Cemetery, Parks & Recreation revenues are \$163 thousand higher primarily due to the increase in the golf course memberships in 2021. Building permits are lower by \$1.9 million, primarily due to several large projects requiring building permits in FY20 and the impact on business due to the COVID19 pandemic. Interest income is also down by \$505 thousand due to lower interest rates.

Sincerely,

A handwritten signature in black ink, appearing to read 'Sharon Y. Wickens', written over a horizontal line.

Sharon Y. Wickens
Finance Officer

**CITY OF MANCHESTER
NEW HAMPSHIRE**



FINANCIAL REPORTS
FOR THE ELEVEN MONTHS ENDED
MAY 31, 2021
UNAUDITED

CITY OF MANCHESTER, NEW HAMPSHIRE
PRELIMINARY FINANCIAL STATEMENTS
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FOR THE ELEVEN MONTHS ENDED MAY 31, 2021
(UNAUDITED)

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City of Manchester, New Hampshire
 Budget vs Actual Expenditures - General Fund
 By Department Without Restricted Items
 For The Eleven Months Ended May 31, 2021
 (UNAUDITED)
 Budget Basis
 MNTBUDBNB1

6/04/2
 9:54 A
 1. 1

	FY 2021 MODIFIED BUDGET	FY 2021 OBLIGATIONS TO DATE	FY 2021 UNOBLIGATED BALANCE	FY 2021 PERCENT UNOBLIGATED
AGENCIES-				
ALDERMEN	\$ 70,000.00	\$ 67,500.00	\$ 2,500.00	3.57
ASSESSORS	655,902.00	569,419.31	86,482.69	13.19
CITY CLERK	1,022,852.00	729,969.02	292,882.98	28.63
CITY SOLICITOR	1,567,314.00	1,363,981.71	203,332.29	12.97
FINANCE	996,435.00	752,546.41	243,888.59	24.48
CENTRAL FLEET MANAGEMENT	3,394,961.00	2,994,460.93	400,500.07	11.80
INFORMATION SYSTEMS	1,786,787.00	1,629,781.19	157,005.81	8.79
MAYOR	239,156.00	207,251.75	31,904.25	13.34
OFFICE OF YOUTH SERVICES	623,414.00	525,869.79	97,544.21	15.65
HUMAN RESOURCES	775,267.00	600,241.06	175,025.94	22.58
PLANNING & COMMUNITY DEVELOPMENT	2,140,437.00	1,865,388.60	275,048.40	12.85
TAX COLLECTOR	657,558.00	556,350.22	101,207.78	15.39
FIRE	21,577,551.00	19,435,968.02	2,141,582.98	9.93
POLICE	27,576,629.00	24,522,940.76	3,053,688.24	11.07
HEALTH	3,048,884.00	2,541,598.83	507,285.17	16.64
DEPARTMENT OF PUBLIC WORKS	27,997,788.00	26,231,931.32	1,765,856.68	6.31
WELFARE	1,072,699.00	715,548.68	357,150.32	33.29
LIBRARY	2,079,487.00	1,868,909.02	210,577.98	10.13
SENIOR SERVICES	256,008.00	208,976.78	47,031.22	18.37
TOTAL AGENCIES	97,539,129.00	87,388,633.40	10,150,495.60	10.41
RESTRICTED ITEMS-				
WORKERS COMPENSATION - SALARY	684,000.00	330,336.39	353,663.61	51.71
WORKERS COMPENSATION - MEDICAL	1,683,654.00	1,952,031.03	(268,377.03)	(15.94)
HEALTH INSURANCE	11,813,720.00	11,329,178.51	484,541.49	4.10
DENTAL INSURANCE	712,791.00	673,800.68	38,990.32	5.47
DEATH BENEFIT	72,601.00	42,124.84	30,476.16	41.98
DISABILITY INSURANCE	61,821.00	37,766.59	24,054.41	38.91
CITY RETIREMENT	9,421,925.00	8,706,145.18	715,779.82	7.60
FIRE STATE PENSION	5,835,716.00	5,391,480.97	444,235.03	7.61
POLICE STATE PENSION	6,451,192.00	5,817,708.88	633,483.12	9.82
FICA	3,156,973.00	2,730,471.66	426,501.34	13.51
UNEMPLOYMENT	25,000.00	-	25,000.00	100.00
TUITION	50,000.00	39,161.16	10,838.84	21.68
CGL INSURANCE	1,000,000.00	983,078.16	16,921.84	1.69
TOTAL RESTRICTED ITEMS	40,969,393.00	38,033,284.05	2,936,108.95	7.17

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 1 OF 2

City of Manchester, New Hampshire
 Budget vs Actual Expenditures - General Fund
 By Department Without Restricted Items
 For The Eleven Months Ended May 31, 2021
 (UNAUDITED)
 Budget Basis
 MNTBUDNBN1

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	FY 2021 MODIFIED BUDGET	FY 2021 OBLIGATIONS TO DATE	FY 2021 UNOBLIGATED BALANCE	FY 2021 PERCENT UNOBLIGATED
NON-DEPARTMENTAL ITEMS-				
CONTINGENCY	533,479.64	(5,216.88)	538,696.52	100.98
MPTS	452,033.00	452,033.00	-	-
CIVIC CONTRIBUTIONS	144,389.00	131,476.00	12,913.00	8.94
TRANSFER TO RESERVE ACCOUNT	1,850,000.00	1,850,000.00	-	-
NON-CITY PROGRAMS	74,563.00	74,563.48	(.48)	-
STREET LIGHTING	948,087.00	776,198.21	171,888.79	18.13
COMMUNITY IMPROVEMENT PROGRAM	(352.64)	(352.64)	-	-
TRANSIT SUBSIDY	1,373,782.00	1,373,782.00	-	-
EMPLOYEE MEDICAL SERVICES	55,000.00	43,669.57	11,330.43	20.60
MATURING DEBT	11,863,203.00	7,046,676.71	4,816,526.29	40.60
INTEREST ON MATURING DEBT	5,349,442.00	3,512,762.56	1,836,679.44	34.33
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TOTAL NON-DEPARTMENTAL ITEMS	22,643,626.00	15,255,592.01	7,388,033.99	32.63
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TOTAL GENERAL FUND	\$ 161,152,148.00	\$ 140,677,509.46	\$ 20,474,638.54	12.71
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City of Manchester, New Hampshire
 Budget vs Actual Expenditures - General Fund
 By Department Without Restricted Items
 For The Eleven Months Ended May 31, 2020
 (UNAUDITED)
 Budget Basis
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6/04/2
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	FY 2020 MODIFIED BUDGET	FY 2020 OBLIGATIONS TO DATE	FY 2020 UNOBLIGATED BALANCE	FY 2020 PERCENT UNOBLIGATED
AGENCIES-				
ALDERMEN	\$ 70,000.00	\$ 70,000.00	-	-
ASSESSORS	671,400.00	542,298.05	129,101.95	19.23
CITY CLERK	1,074,350.00	929,310.08	145,039.92	13.50
MEDO	151,768.00	77,415.60	74,352.40	48.99
CITY SOLICITOR	1,494,017.00	1,351,928.58	142,088.42	9.51
FINANCE	1,016,066.00	902,713.45	113,352.55	11.16
CENTRAL FLEET MANAGEMENT	3,301,515.00	2,815,372.17	486,142.83	14.72
INFORMATION SYSTEMS	1,786,772.00	1,406,123.09	380,648.91	21.30
MAYOR	235,784.00	201,221.39	34,562.61	14.66
OFFICE OF YOUTH SERVICES	597,076.00	515,740.22	81,335.78	13.62
HUMAN RESOURCES	880,267.00	625,213.67	255,053.33	28.97
PLANNING & COMMUNITY DEVELOPMENT	2,164,616.00	1,770,123.42	394,492.58	18.22
TAX COLLECTOR	594,283.00	533,889.63	60,393.37	10.16
FIRE	20,972,192.00	19,389,065.87	1,583,126.13	7.55
POLICE	26,249,079.00	24,065,573.74	2,183,505.26	8.32
HEALTH	2,966,686.00	2,519,103.14	447,582.86	15.09
DEPARTMENT OF PUBLIC WORKS	28,351,871.00	25,841,030.34	2,510,840.66	8.86
WELFARE	961,746.00	844,955.87	116,790.13	12.14
LIBRARY	2,073,657.00	1,887,752.14	185,904.86	8.97
SENIOR SERVICES	236,862.00	213,588.67	23,273.33	9.83
TOTAL AGENCIES	95,850,007.00	86,502,419.12	9,347,587.88	9.75
RESTRICTED ITEMS-				
WORKERS COMPENSATION - SALARY	976,456.89	967,831.44	8,625.45	.88
WORKERS COMPENSATION - MEDICAL	2,532,333.58	2,339,438.25	192,895.33	7.62
HEALTH INSURANCE	12,359,707.02	11,411,025.49	948,681.53	7.68
DENTAL INSURANCE	496,431.49	481,987.62	14,443.87	2.91
DEATH BENEFIT	72,601.00	42,522.14	30,078.86	41.43
DISABILITY INSURANCE	62,151.00	37,855.24	24,295.76	39.09
CITY RETIREMENT	9,187,096.49	8,562,040.41	625,056.08	6.80
FIRE STATE PENSION	5,695,716.00	5,305,763.70	389,952.30	6.85
POLICE STATE PENSION	6,159,646.01	5,644,138.26	515,507.75	8.37
FICA	2,993,426.22	2,792,095.20	201,331.02	6.73
UNEMPLOYMENT	25,000.00	5,040.54	19,959.46	79.84
TUITION	50,000.00	44,947.60	5,052.40	10.10
CGL INSURANCE	1,191,862.82	898,066.08	293,796.74	24.65
TOTAL RESTRICTED ITEMS	41,802,428.52	38,532,751.97	3,269,676.55	7.82

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City of Manchester, New Hampshire
 Budget vs Actual Expenditures - General Fund
 By Department Without Restricted Items
 For The Eleven Months Ended May 31, 2020
 (UNAUDITED)
 Budget Basis
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	FY 2020 MODIFIED BUDGET	FY 2020 OBLIGATIONS TO DATE	FY 2020 UNOBLIGATED BALANCE	FY 2020 PERCENT UNOBLIGATED
NON-DEPARTMENTAL ITEMS-				
MPTS	452,033.00	452,033.00	-	-
CONTINGENCY	35,000.00	35,000.00	-	-
CIVIC CONTRIBUTIONS	166,760.00	161,415.00	5,345.00	3.21
NON-CITY PROGRAMS	74,563.48	74,563.48	-	-
TRANSFER TO RESERVE ACCOUNTS	1,392,000.00	1,392,000.00	-	-
STREET LIGHTING	903,784.00	890,012.22	13,771.78	1.52
COMMUNITY IMPROVEMENT PROGRAM	1,632,757.00	1,632,757.00	-	-
TRANSIT SUBSIDY	1,273,947.00	1,273,947.00	-	-
EMPLOYEE MEDICAL SERVICES	55,000.00	39,784.91	15,215.09	27.66
MATURING DEBT	12,137,778.24	7,851,515.45	4,286,262.79	35.31
INTEREST ON MATURING DEBT	5,074,866.76	4,158,220.46	916,646.30	18.06

TOTAL NON-DEPARTMENTAL ITEMS	23,198,489.48	17,961,248.52	5,237,240.96	22.58

TOTAL GENERAL FUND	\$ 160,850,925.00	\$ 142,996,419.61	\$ 17,854,505.39	11.10
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2
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City of Manchester, New Hampshire
 Budget vs Actual Revenue By Department - General Fund
 Non-Property Tax Revenues
 For The Eleven Months Ended May 31, 2021
 (UNAUDITED)
 Budget Basis
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	FY 2021 MODIFIED BUDGET	FY 2021 REVENUE RECOGNIZED	FY 2021 UNRECOGNIZED BALANCE	FY 2021 PERCENTAGE UNRECOGNIZED
AGENCIES-				
ASSESSORS	933,500.00	901,701.11	31,798.89	3.41
CITY CLERK	2,415,055.00	1,971,722.98	443,332.02	18.36
CITY SOLICITOR	681,317.00	816,859.34	(135,542.34)	(19.89)
FINANCE	8,247,281.00	5,401,826.03	2,845,454.97	34.50
INFORMATION SYSTEMS	205,000.00	208,519.50	(3,519.50)	(1.72)
HUMAN RESOURCES	6,000.00	8,279.40	(2,279.40)	(37.99)
PLANNING & COMMUNITY DEVELOPMENT	3,196,000.00	2,596,188.46	599,811.54	18.77
TAX COLLECTOR	22,924,869.00	20,278,925.39	2,645,943.61	11.54
CENTRAL FLEET MANAGEMENT	45,000.00	49,332.30	(4,332.30)	(9.63)
FIRE	941,870.00	1,003,804.85	(61,934.85)	(6.58)
POLICE	1,218,308.00	604,186.27	614,121.73	50.41
HEALTH	2,638,657.00	1,907,425.22	731,231.78	27.71
DEPARTMENT OF PUBLIC WORKS	13,645,767.00	11,151,556.05	2,494,210.95	18.28
WELFARE	15,000.00	22,243.16	(7,243.16)	(48.29)
SENIOR SERVICES	4,500.00	-	4,500.00	100.00
TOTAL AGENCIES	\$ 57,118,124.00	\$ 46,922,570.06	\$ 10,195,553.94	17.85

City of Manchester, New Hampshire
 Budget vs Actual Revenue By Type - General Fund
 Non-Property Tax Revenues
 For The Eleven Months Ended May 31, 2021
 (UNAUDITED)
 Budget Basis
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	MODIFIED BUDGET	REVENUE RECOGNIZED	UNRECOGNIZED BALANCE	PERCENTAGE UNRECOGNIZED
TAXES, INTEREST AND PENALTIES				
MISCELLANEOUS TAXES	21,140.00	47,082.43	(25,942.43)	(122.72)
INTEREST AND PENALTIES	670,000.00	903,184.12	(233,184.12)	(34.80)
CABLE FRANCHISE FEES	1,700,000.00	1,309,720.41	390,279.59	22.96
TOTAL TAXES, INTEREST AND PENALTIES	2,391,140.00	2,259,986.96	131,153.04	5.48
LICENSES AND PERMITS				
AUTO REGISTRATIONS	21,946,797.00	19,065,994.77	2,880,802.23	13.13
LICENSES	546,640.00	504,477.76	42,162.24	7.71
PERMITS	3,071,935.00	2,449,755.96	622,179.04	20.25
TOTAL LICENSES AND PERMITS	25,565,372.00	22,020,228.49	3,545,143.51	13.87
INTERGOVERNMENTAL				
FEDERAL REVENUES	406,000.00	342,097.96	63,902.04	15.74
PAYMENTS IN LIEU OF TAXES	895,800.00	860,160.07	35,639.93	3.98
STATE REVENUES	5,525,193.00	5,106,481.79	418,711.21	7.58
TOTAL INTERGOVERNMENTAL	6,826,993.00	6,308,739.82	518,253.18	7.59
SALES AND SERVICES				
GENERAL REVENUES	196,724.00	184,244.27	12,479.73	6.34
PUBLIC SAFETY	266,150.00	187,882.91	78,267.09	29.41
HIGHWAY	1,035,574.00	964,646.35	70,927.65	6.85
HEALTH	13,500.00	40.00	13,460.00	99.70
CEMETERY, PARKS & RECREATION	1,751,734.00	1,657,674.74	94,059.26	5.37
ZONING BOARD	69,000.00	66,391.00	2,609.00	3.78
PARKING VIOLATIONS	7,500.00	850.00	6,650.00	88.67
COURT FINES	9,000.00	2,457.90	6,542.10	72.69
OTHER FINES	-	13,025.00	(13,025.00)	-
FEES	1,171,345.00	1,210,775.70	(39,430.70)	(3.37)
WITNESS FEES	-	285.00	(285.00)	-
TOTAL SALES AND SERVICES	4,520,527.00	4,288,272.87	232,254.13	5.14
OTHER REVENUE SOURCES				
INTEREST INCOME	502,750.00	366,825.75	135,924.25	27.04
FUND TRANSFERS	2,856,195.00	-	2,856,195.00	100.00
REIMBURSEMENTS	3,125,550.00	3,040,501.70	85,048.30	2.72
RENTALS & LEASES	1,206,952.00	1,197,681.37	9,270.63	.77
SCHOOL CHARGEBACKS	10,119,982.00	7,436,813.73	2,683,168.27	26.51
MISCELLANEOUS	2,663.00	3,519.37	(856.37)	(32.16)
TOTAL OTHER REVENUE SOURCES	17,814,092.00	12,045,341.92	5,768,750.08	32.38
TOTAL	\$ 57,118,124.00	\$ 46,922,570.06	\$ 10,195,553.94	17.85

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City of Manchester, New Hampshire
Budget vs Actual Revenue By Type -
Non-Property Tax Revenues
For The Eleven Months Ended May 31, 2021
Modified Budget FY 2021
(UNAUDITED)
Budget Basis
MNTREVCOM1

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	ACTUAL FY 2020	MODIFIED BUDGET FY 21	DIFFERENCE ACTUAL 20 VS BUDGET 21	PERCENTAGE DIFFERENCE OF FY20 VS FY21
TAXES, INTEREST AND PENALTIES				
MISCELLANEOUS TAXES	27,986	21,140	(6,846)	(24.46)
INTEREST AND PENALTIES	972,779	670,000	(302,779)	(31.13)
CABLE FRANCHISE FEES	1,757,127	1,700,000	(57,127)	(3.25)
TOTAL TAXES, INTEREST AND PENALTIES	2,757,892	2,391,140	(366,752)	(13.30)
LICENSES AND PERMITS				
AUTO REGISTRATIONS	20,236,277	21,946,797	1,710,520	8.45
LICENSES	479,715	546,640	66,925	13.95
PERMITS	4,725,828	3,071,935	(1,653,893)	(35.00)
TOTAL LICENSES AND PERMITS	25,441,820	25,565,372	123,552	.49
INTERGOVERNMENTAL				
FEDERAL REVENUES	239,640	406,000	166,360	69.42
PAYMENTS IN LIEU OF TAXES	895,764	895,800	36	-
STATE REVENUES	5,636,375	5,525,193	(111,182)	(1.97)
TOTAL INTERGOVERNMENTAL	6,771,779	6,826,993	55,214	.82
SALES AND SERVICES				
GENERAL REVENUES	304,654	196,724	(107,930)	(35.43)
PUBLIC SAFETY	248,262	266,150	17,888	7.21
HIGHWAY	1,065,841	1,035,574	(30,267)	(2.84)
HEALTH	4,640	13,500	8,860	190.95
CEMETERY, PARKS & RECREATION	1,596,975	1,751,734	154,759	9.69
ZONING BOARD	69,190	69,000	(190)	(.27)
PARKING VIOLATIONS	5,950	7,500	1,550	26.05
COURT FINES	7,350	9,000	1,650	22.45
OTHER FINES	13,250	-	(13,250)	(100.00)
FEES	1,161,304	1,171,345	10,041	.86
WITNESS FEES	14,452	-	(14,452)	(100.00)
TOTAL SALES AND SERVICES	4,491,868	4,520,527	28,659	.64
OTHER REVENUE SOURCES				
INTEREST INCOME	883,308	502,750	(380,558)	(43.08)
FUND TRANSFERS	3,062,411	2,856,195	(206,216)	(6.73)
REIMBURSEMENTS	3,667,573	3,125,550	(542,023)	(14.78)
RENTALS & LEASES	766,271	1,206,952	440,681	57.51
SCHOOL CHARGEBACKS	9,088,194	10,119,982	1,031,788	11.35
MISCELLANEOUS	35,334	2,663	(32,671)	(92.46)
TOTAL OTHER REVENUE SOURCES	17,503,091	17,814,092	311,001	1.78
TOTAL	\$ 56,966,450	\$ 57,118,124	\$ 151,674	.27

City of Manchester, New Hampshire
 Budget vs Actual Revenue By Type -
 Non-Property Tax Revenues
 For The Eleven Months Ended May 31, 2021 and 2020
 (UNAUDITED)
 Budget Basis
 MNTREVCOM2

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	11 MONTH ACTUAL FY 2020	11 MONTH ACTUAL FY 2021	DIFFERENCE ACTUAL 20 VS ACTUAL 21	PERCENTAGE DIFFERENCE OF FY20 VS FY21
TAXES, INTEREST AND PENALTIES				
MISCELLANEOUS TAXES	27,986	47,082	19,096	68.24
INTEREST AND PENALTIES	805,340	903,184	97,844	12.15
CABLE FRANCHISE FEES	1,318,150	1,309,720	(8,429)	(.64)
TOTAL TAXES, INTEREST AND PENALTIES	2,151,476	2,259,986	108,510	5.04
LICENSES AND PERMITS				
AUTO REGISTRATIONS	17,957,756	19,065,994	1,108,238	6.17
LICENSES	434,323	504,477	70,154	16.15
PERMITS	4,419,702	2,449,755	(1,969,946)	(44.57)
TOTAL LICENSES AND PERMITS	22,811,781	22,020,228	(791,552)	(3.47)
INTERGOVERNMENTAL				
FEDERAL REVENUES	230,957	342,097	111,140	48.12
PAYMENTS IN LIEU OF TAXES	783,264	860,160	76,896	9.82
STATE REVENUES	5,181,448	5,106,481	(74,966)	(1.45)
TOTAL INTERGOVERNMENTAL	6,195,669	6,308,739	113,070	1.82
SALES AND SERVICES				
GENERAL REVENUES	283,613	184,244	(99,368)	(35.04)
PUBLIC SAFETY	231,156	187,882	(43,273)	(18.72)
HIGHWAY	963,406	964,646	1,240	.13
HEALTH	4,640	40	(4,600)	(99.14)
CEMETERY, PARKS & RECREATION	1,494,801	1,657,674	162,873	10.90
ZONING BOARD	60,560	66,391	5,831	9.63
PARKING VIOLATIONS	5,950	850	(5,100)	(85.71)
COURT FINES	7,350	2,457	(4,892)	(66.56)
OTHER FINES	13,250	13,025	(225)	(1.70)
FEES	1,082,026	1,210,775	128,749	11.90
WITNESS FEES	14,452	285	(14,167)	(98.03)
TOTAL SALES AND SERVICES	4,161,204	4,288,272	127,068	3.05
OTHER REVENUE SOURCES				
INTEREST INCOME	871,563	366,825	(504,737)	(57.91)
REIMBURSEMENTS	2,998,088	3,040,501	42,413	1.41
RENTALS & LEASES	733,877	1,197,681	463,804	63.20
SCHOOL CHARGEBACKS	7,332,534	7,436,813	104,279	1.42
MISCELLANEOUS	5,841	3,519	(2,321)	(39.75)
TOTAL OTHER REVENUE SOURCES	11,941,903	12,045,341	103,438	.87
TOTAL	\$ 47,262,033	\$ 46,922,570	\$ (339,462)	(.72)
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6

City of Manchester, New Hampshire
Parking Division
Budgetary basis
For the eleven months ended May 31, 2021

(unaudited)

Object Code Description	2021 Revised Budget	July 2020- May 2021 Activity	2021 Balance
Intergovernmental Total	-	-	-
Charges for Services Total	1,497,150	999,871	609,686
Licenses & Permits Total	2,846,500	2,125,138	721,362
Interest Total	25,450	2,034	23,416
Other Revenue Total	634,958	598,074	36,884
Grand Total	<u>5,004,058</u>	<u>3,725,117</u>	<u>1,278,941</u>
Salaries & Wages Total	646,388	529,571	116,817
Employee Benefits Total	379,225	348,693	30,532
Purchased Professional Services Total	14,500	16,486	(1,986)
Purchased Property Services Total	816,440	577,829	238,611
Other Purchased Services Total	70,100	58,336	11,764
Supplies & Materials Total	100,000	60,214	39,786
Capital Outlay Total	-	-	-
Miscellaneous Total	213,270	100,877	112,393
Non-Departmental Total	258,040	229,771	28,269
Miscellaneous-Reimburse City Total	2,506,095	-	2,506,095
Grand Total	<u>5,004,058</u>	<u>1,921,777</u>	<u>3,082,281</u>
Excess (deficit) of revenues over expenditures	-	1,803,340	(1,803,340)

City of Manchester *New Hampshire*

In the year Two Thousand and Twenty

AN ORDINANCE

“An Ordinance repealing the Manchester Building Code as adopted in Section 151.01 of the City of Manchester Code of Ordinances, last amended on September 2, 2014, in its entirety and recognizing the Building Code of the State of New Hampshire (the “State Building Code”) adopted under RSA 155-A and amended under New Hampshire Administrative Rules BCR-300, as updated and amended from time to time, with City amendments adopted in accordance with RSA 674:51.”

BE IT ORDAINED By the Board of Mayor and Aldermen of the City of Manchester, as follows:

I. Amending the Manchester Building Code, Chapter 151 of the City of Manchester Code of Ordinances as follows:

Note: New text shown ***bold and italicized***. Text to be deleted is shown ~~struck through~~.

Delete existing §150.01 in its entirety.

~~§ 151.01 ADOPTION OF INTERNATIONAL BUILDING CODE.~~

~~Certain documents, three copies of each which are on file in the office of the City Clerk of the City of Manchester being marked and designated as the International Building Code, 2000 Edition, including Appendix Chapters B, G, H and J, as published by the International Code Council, Inc., be and is hereby adopted as the Building Code of the City of Manchester in the State of New Hampshire, for the control of buildings and structures as herein provided, and each and all of the regulations, provisions, penalties, conditions and terms of said Building Code are hereby referred to, adopted, and made a part hereof, as if fully set out in this section, with the additions, insertions, deletions and changes prescribed in § 2 of the ordinance adopted September 4, 2001.~~

Add new § 150.01 as follows.

§ 151.01 ADOPTION OF LOCAL AMENDMENTS TO STATE BUILDING CODE

It is the purpose of this chapter to recognize the authority of the Building Code of the State of New Hampshire (“State Building Code”) as set forth by RSA 155-A and adopt local amendments thereto pursuant to RSA 674:51, which collectively shall be referred to as the “Building Code of the City of Manchester” or the “Building Code”. Updates by the State of New Hampshire to the State Building Code shall automatically become effective for the Building Code of the City of Manchester. Amendments adopted by the City of Manchester are hereby referred to, adopted, and made part hereof, as if fully set out in this section, with the additions, insertions and deletions and changes set forth in Sections 150.10 through 150.39 of the ordinance adopted November XX, 2020. Local amendments to the State Building Code, now or in the future, shall survive all amendments and updates to State Building Code and will remain in full force and effect unless repealed or amended by the City of Manchester. All further references to the “Building Code” shall refer the Building Code of the City of Manchester.

II. Resolve this ordinance shall take effect upon passage.

An Ordinance repealing the Manchester Building Code as adopted in Section 151.01 of the City of Manchester Code of Ordinances, last amended on September 2, 2014, in its entirety and recognizing the Building Code of the State of New Hampshire (the “State Building Code”) adopted under RSA 155-A and amended under New Hampshire Administrative Rules BCR-300, as updated and amended from time to time, with City amendments.

§ 151.01 ADOPTION OF LOCAL AMENDMENTS TO THE STATE BUILDING CODE

It is the purpose of this chapter to recognize the authority of the Building Code of the State of New Hampshire (“State Building Code”) as set forth by RSA 155-A and adopt local amendments thereto pursuant to RSA 674:51, which collectively shall be referred to as the “Building Code of the City of Manchester” or the “Building Code”. Updates by the State of New Hampshire to the State Building Code shall automatically become effective for the Building Code of the City of Manchester. Amendments adopted by the City of Manchester are hereby referred to, adopted, and made part hereof, as if fully set out in this section, with the additions, insertions and deletions and changes set forth in Sections 150.10 through 150.39 of the ordinance adopted November XX, 2020. Local amendments to the State Building Code, now or in the future, shall survive all amendments and updates to State Building Code and will remain in full force and effect unless repealed or amended by the City of Manchester. All further references to the “Building Code” shall refer the Building Code of the City of Manchester.

§ 151.10 GENERAL PROVISIONS. The following General Provisions are applicable to all permits issued under the Building Code of the City of Manchester, hereinafter the “Building Code”.

§ 151.10.1 CODES ADOPTED BY STATE OF NEW HAMPSHIRE. The State Building Code includes the following individual codes identified in RSA 155-A:1, IV, as amended by New Hampshire Administrative Rules BCR-300.

1. International Building Code
2. International Plumbing Code
3. International Mechanical Code (Note: Gas piping to conform to NFPA 54.)
4. International Energy Conservation Code
5. National Electric Code
6. International Residential Code
7. International Existing Building Code
8. International Swimming Pool and Spa Code

References to any of these individual codes shall refer to the latest version of that code adopted by the State of New Hampshire including any and all City amendments contained herein. All code references to the “*name of jurisdiction*” shall refer to the City of Manchester, New Hampshire, whether or not specifically amended by this Chapter.

§ 151.10.2 ESTABLISHMENT BUILDING OF POSITION OF BUILDING INSPECTOR. In accordance with RSA 673:1,V, the City vests the authority to enforce and administer the Building Code with the Director of Planning and Community Development Department, who will act as the Building Official and shall employ and supervise building inspectors to faithfully execute their duties to inspect work performed to ensure compliance with the Building Code. All code references to the *“Department of Building Safety,”* shall be understood to refer to the Planning and Community Development Department.

§151.10.3 ACTION ON APPLICATION. When an application is submitted for a property where there are outstanding, non-inspected and/or expired permit(s) already issued against the property, any new permit shall include the outstanding scope of work of prior permits and a certificate of occupancy or occupancy letter shall not be issued until all of the permitted work is satisfactorily inspected. When an application is submitted for a property with known zoning non-conformities, a permit may be issued for new work if the new work does not increase the non-conformity. The applicant will be informed that the non-conformity and informed that further permits may not be issued until the non-conformity is resolved.

§151.10.4 FEES. Fees for any and all permits issued under the Building Code are defined in the Fee Table inserted as an amendment to the International Building Code at Section 109.8.

§151.10.5 REINSPECTIONS. The Building Official may charge a re-inspection fee when, in his/her opinion, more inspections than normal were required due to a clear lack of diligence. The fee shall be a minimum of \$30.00.

§151.10.6 VIOLATION PENALTIES. Any person who violates a provision of the Building Code or fails to comply with any of the requirements thereof, or who erects, constructs, alters or repairs a building or structure in violation of the approved construction documents or directive of the Building Official or of a permit or certificate issued under the provisions of this code shall be guilty of a violation and shall be subject to a fine not exceeding five hundred dollars (\$550.00) for each offense. Each day that such violation continues after a notice of violation has been issued shall constitute a separate and distinct offense. Further, such violations are subjected to Chapter 38 of The Code of Ordinances of the City of Manchester (issuance of Citations and their penalties).

§151.10.7 PENALTY FOR WORK PERFORMED WITHOUT PERMIT. Any person who commences work or establishes a use without a permit required by the Building Code shall be subject to a surcharge added to each permit in the amount of 100 percent of the permit fee.

§151.10.8 APPEALS. All appeals to the interpretation or enforcement of any of the Building Code shall comply with the process provided in Appendix B of the International Building Code and the by-laws of the Manchester Building Code Appeals Board.

A. The fee for filing an appeal of a decision of the code official, pursuant to Appendix B, shall be \$300.00.

§151.10.9 DATE OF ADOPTION. In accordance RSA 674:51, III(a), the date of first enactment of any building code regulation in the City of Manchester was 1911. Amendments dating back to 1965 are listed in Section §151.39.

§151.20 PERMITS FROM OTHER CITY DEPARTMENTS

The following sections are not intended to be all-inclusive.

§151.20.1 DEPARTMENT OF PUBLIC WORKS.

A. An Excavation Permit from the Department of Public Works, Highway Division, shall be required for all excavation within or intersecting with a public right-of-way in accordance with §97.30 of the Manchester Code of Ordinances. No building permit that includes the construction, alteration or repair of a driveway that intersects with a public right-of-way shall be issued without an excavation permit from the Department of Public Works.

B. An Encumbrance Permit from the Department of Public Works, Highway Division, must be obtained for all for all proposed work that requires any temporary closure or narrowing of a pedestrian walkway or the temporary closure of a City street.

§151.20.2 FIRE DEPARTMENT. Any person installing or altering a fire alarm system or fire sprinkler system shall be required to obtain a permit from the Manchester Fire Department. In addition to compliance with the Manchester Building Code, work on fire alarm and fire sprinkler systems must also conform to the International Fire Code as adopted by the Manchester Fire Department pursuant to Chapter 92 of the Manchester Code of Ordinances and the New Hampshire State Fire Code.

§151.20.3 HEALTH DEPARTMENT.

A. The installation or construction of an on-site sewage disposal system requires a permit from the Health Department in accordance with Chapter 53 of the Manchester Code of Ordinances and shall conform with the provisions of Chapter 53.

B. The creation of a new food service establishment, or change of ownership a food service establishment requires a food service establishment permit from the Health Department in accordance with Chapter 117 of the Manchester Code of Ordinances.

C. Public swimming pools, spas, and hot tubs require an annual permit from the Health Department in accordance with Chapter 91 of the Manchester Code of Ordinances.

D. All owners of properties that will receive abrasive paint removal shall comply with the requirements of §91.21 of the Manchester Code of Ordinances.

§151.21 COMPLIANCE WITH STATE AND FEDERAL REGULATIONS.

The following sections are not intended to be all-inclusive.

§151.21.1 All work performed under Building Permits from the City of Manchester shall comply with all applicable State and Federal laws and regulations. Where there is a conflict between two different codes or regulations, the more stringent requirement shall be followed.

§151.21.2 ASBESTOS. All demolition of structures as defined by New Hampshire Department of Environmental Services (DES) Rules ENV-A 1800 shall comply with all State requirements regarding asbestos remediation. Every structure, as defined by ENV-A 1800, shall be inspected by an Asbestos Inspector for the presence of asbestos prior to demolition. It shall be the sole responsibility of the person performing the demolition to comply with DES Rules ENV-A 1800.

§151.21.3 LEAD PAINT. Persons disturbing more than 6 square feet of painted surface in housing or child-occupied facilities built before 1978 must be certified in accordance with the Federal Lead Renovation, Repair and Painting Rule (RRP) and work performed shall conform with RRP.

§151.21.4 ON-SITE SEWAGE DISPOSAL SYSTEMS. Installation or construction of an on-site sewage disposal system requires design review and a permit from the New Hampshire Department of Environmental Services, Subsurface Systems Bureau and shall conform to New Hampshire Administrative Rules Env-Wq 1000.

§151.21.5 STORMWATER PERMITTING.

A. Development or construction activities that will disturb one or more acres of land, or will disturb less than one acre of land but are part of a common plan of development or sale that will ultimately disturb one or more acres of land require a Construction General Permit from the EPA. Prior to any construction, a Notice of Intent shall be submitted to the EPA and a Stormwater Pollution Prevention Plan (SWPPP) shall be submitted both the EPA as well as the Department of Public Works - Environmental Protection Division.

B. Development or construction activities that propose to disturb more than 100,000 square feet of contiguous terrain (50,000 square feet, if any portion of the project is within the protected shoreland), or disturb an area having a grade of 25 percent or greater within 50 feet of any surface water, shall require an Alteration of Terrain permit from the New Hampshire Alteration of Terrain (AoT) Bureau.

§151.21.6 NH SHORELAND WATER QUALITY PROTECTION ACT. Any development or construction within 250 feet of a protected water body, including but not limited to all lakes, ponds, and impoundments greater than 10 acres in size, all 4th order and greater streams and rivers, shall conform to RSA 483-B and New Hampshire Administrative Rules Env-Wq 1400.

§151.30 LOCAL AMENDMENTS TO THE INTERNATIONAL BUILDING CODE. In accordance with RSA 155-A:3, the City makes the following amendments to the International Building Code, as now or hereafter amended. These amendments shall survive subsequent State adoption of updated versions of the International Building Code. The following numbering is keyed to the International Building Code. See NH Administrative Rules BCR Chapter 300 for State amendments.

101.2.1 City Adoption of Appendices to the International Building Code

Add new section 1.01.2.2 as follows: The following appendices to the International Building Code, as adopted by the State of New Hampshire, are specifically adopted for the Building Code of the City of Manchester, as now or hereafter amended.

- 1.) Appendix B – Board of Appeals
- 2.) Appendix C – Group C – Agricultural Buildings (Adopted by State. Included for clarity.)
- 3.) Appendix G – Flood-Resistant Construction
- 4.) Appendix H – Signs
- 5.) Appendix J – Grading

101.4.1 Gas

Replace *International Fuel Gas Code* with NH State Fire Code.

101.4.4 Property maintenance.

Delete Section 101.4.4

102.6 Existing structures.

Amend Section 102.6 by deleting the words “*International Property Maintenance Code*”.

103.1 Creation of enforcement agency.

Delete Section 103.1 and replace with the following:

The Department of Planning and Community Development is the enforcement agency for this code, and the official in charge thereof shall be known as the Building Official, also known as the Director of the Department of Planning and Community Development.

103.3 Deputies.

Delete the last sentence.

105.1.1 Annual permit.

Delete Section 105.1.1 in its entirety.

105.1.2 Annual permit records.

Delete Section 105.1.2 in its entirety.

105.2 Work exempt from permit.

Building: Delete #'s 1, 2, 3, 4, 5, 6, 9 & 10.

Electrical: Delete: **Radio and television transmitting stations.**

107.1.1 Format Files.

Insert new section 107.1.1 as follows.

Plan sets comprising more than two sheets shall be submitted in archival portable document format (.pdf/A), whether electronically transferred or on a fixed media, such as compact disc,

along with one printed set. No archive fee shall apply to permit applications accompanied with a .pdf/A submission.

107.2.5 Site plan.

Add the following at the end of section 107.2.5.

The site plan shall indicate the location of a private sewage disposal system where a public sewer is not available. Private sewage disposal systems shall conform to the rules of the State of New Hampshire, Department of Environmental Services Subsurface System Bureau and the rules of the Manchester Board of Health Regulations as they pertain to the design of sewage disposal systems.

SECTION 109 FEES.

Delete sections 109.3 through 109.6 and insert new sections 109.3 through 109.9 as follows:

109.3 Establishing Cost Upon Which Permit Fee is Based

A) Where the permit fee is based upon the cost of the work done under the permit, such costs shall be the estimated cost as certified by the owner or by the authorized representative of the owner, and as approved by the building official.

B) The estimated cost applies to the gross square footage of a building and shall include all permanent structural, electrical, plumbing and mechanical systems, interior and exterior finish, site work, overhead and profit. If, in the opinion of the building official, the cost is underestimated on the application, the building official may use a Type of Construction Method based on aggregate floor area or any other reasonable method based on industry standards to calculate estimated costs.

109.4 Establishing Aggregate Floor Area Upon Which Calculated Cost is Based

A) The aggregate floor area shall be the sum of the gross horizontal areas of the several floors of the building, including interior mezzanines or balconies, cellars, basements and usable parts of attics.

B) All horizontal dimensions shall be taken from the exterior faces of walls and shall include all enclosures, porches, breezeways, attached garages, dormers, penthouses and carports. The measurements shall not include the areas of outside uncovered terraces, steps, platforms or of similar open structures outside of the enclosing exterior walls. The permit fee for structures outside the enclosing exterior walls of a building shall be based on the estimated costs thereof, established as heretofore specified in Section 108.3

109.5 Reinspections, Penalties and Appeals

A) The building official may charge a re-inspection fee when, in his/her opinion, more inspections than normal were required. The fee shall be a minimum of \$30.00.

B) For work which was started or a use established without a permit, there shall be a surcharge added to each permit in the amount of 100 percent of the permit fee.

C) The fee for filing an appeal of a decision of the code official, pursuant to Section B 101.2.8, shall be \$300.00.

109.6 Refund of Permit Fees. Whenever the work for which a permit has been issued has not commenced within six months from the date of issue, such permit may be returned to the building official for cancellation. After a deduction of \$35.00 has been made, the balance of the permit fee in excess of \$35.00 shall be refunded by the City Finance Officer on certification from the building official. If work has commenced but has been abandoned for a period of six months or more, the refund shall be in proportion to the value of the work done, as determined by the building official. In either case, no refund will be given after the seventh month.

109.7 New Construction and Alterations. The fees for plan examination, building permit and inspections shall be as prescribed in Section 109.8 and the code official is authorized to establish by approved rules a schedule of unit rates for buildings and structures of all use groups and types of construction as classified and defined in Chapters 1, 3 and 6.

109.8 Fee Schedule. A fee for each plan examination, building permit and inspection shall be paid in accordance with the following schedule.

There shall be a \$25.00 non-refundable application fee for all permits except yard sale permits and a minimum permit fee of \$30.00 for all permits requiring inspections.

For all other administrative permits except Yard Sale permits, the minimum fee shall be \$10.00.

1) Building Permits

- A)** For new 1&2 family dwellings, the permit fee shall be the estimated cost of the work multiplied by .006.
- B)** For all other new buildings and structures, and additions to existing buildings and structures, the permit fee shall be the estimated cost of the work multiplied by .010.
- C)** For alterations, renovations or repairs to existing buildings and structures, the permit fee shall be the estimated cost of the work multiplied by .010.

2) Plan Review Fee

For all buildings and structures covered under item 1 above, other than 1 & 2 family dwellings and accessory structures, there shall be a plan review fee of \$.02 per square foot.

3) Foundation Permit Issued in Advance

A) Permit for a new or the moving of a 1 & 2 family dwelling \$75.00

B) Permit for a new or the moving of a building not covered under B \$300.00

4) Interior or Exterior Demolition or Removal of Buildings or Structures

A) Up to 1,000 square feet \$20.00

B) Over 1,000 square feet up to 5,000 square feet \$75.00

C) Over 5,000 square feet \$150.00

5) Signs

A) Outdoor signs and display structures projecting over public property

1) Up to 50 sq. ft. in area measured on each face on which the sign is readable or has value as an advertisement, announcement, direction, or declaration: \$50.00

2) For each square foot over 50 sq. ft. in area measured as specified in (1) above: \$1.50

B) Outdoor Signs and Display Structures over private property

1) Up to 50 sq. ft. in area measured on each face on which the sign is readable or has value as an advertisement, announcement, direction, or declaration: \$50.00

2) For each square foot over 50 sq. ft. in area measured as specified in (1) above: \$1.50

C) Temporary outdoor signs \$35.00

6) Yard Sales

Permit good for three consecutive days duration
(Limit of two permits per year per location.) \$5.00

7) Installation of Storage Tanks

A) 0 to 275 gallon capacity \$15.00

B) Over 275 to 3,000 gallon capacity \$40.00

C) Over 3,000 to 20,000 gallon capacity	\$75.00
D) Over 20,000 to 50,000 gallon capacity	\$100.00
E) Over 50,000 gallon capacity	\$150.00

8) Heating Equipment

A) Residential heating/cooling system installation or replacement

(1) Serving one dwelling unit	\$40.00
(2) Serving two dwelling units	\$50.00
(3) Serving three to six dwelling units	\$75.00
(4) Serving seven to twelve dwelling units	\$125.00
(5) For each additional unit over twelve	\$15.00

B) Commercial heating/cooling installation or replacement

(Including hotels, motels, lodging and boarding houses)

(1) Any heating and/or cooling installation up to 100,000 BTU	\$75.00
(2) For each additional 1,000 BTUs over 100,000	\$.20

C) New or replacement gas or oil burner only	\$30.00
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D) Any other minor alteration to a heating system	\$15.00
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NOTES:

Warm air capacity will be determined at 85% of rated bonnet capacity. For steam, if rated in Horsepower, 1 HP = 33,524 BTUs. For hot water, one lineal foot of radiation = 600 BTUs/ft. @ 180 degrees.

(E) Ventilation ductwork:

- 1) up to 400 CFM - \$15.00
- 2) each additional 400 CFMs - \$10.00

9) Plumbing

A) For new residential dwellings of one unit:	\$150.00
1) For each additional unit over one:	\$100.00

- B)** For all other new buildings or additions, renovations, alterations, repairs or replacements, the permit fee shall be the calculated cost of the work multiplied by 0.015.

10) Gas Piping

A) For installation of gas piping:

- | | |
|-----------------------------------|---------|
| (1) Up to 50 lineal feet: | \$20.00 |
| (2) Each additional foot over 50: | \$.05 |

- B) For each outlet:** \$4.00

11) Electrical Wiring

- A)** For new residential dwellings of one unit: \$100.00

- (1) For each additional unit over one: \$75.00

- (2) For residential additions, renovations, alterations, repairs or replacements, the permit fee shall be the calculated cost of the work multiplied by 0.01

- B)** For all other new commercial buildings or additions, renovations, alterations, repairs or replacements except low voltage and control wiring, the permit fee shall be the calculated cost of the work multiplied by 0.015

- C)** For low voltage and control wiring (ie phone, TV, data, alarm)

- | | |
|--|---------|
| (1) Up to \$2,000 of calculated cost: | \$10.00 |
| (2) Over \$2,000 to \$25,000 of calculated cost: | \$75.00 |
| (3) Calculated cost above \$25,000 shall be multiplied by: | .005 |

12) Elevators, Escalators, Amusement Devices & Special Equipment

A) Elevators

- | | |
|--|---------|
| (1) For each elevator installed: | \$75.00 |
| (2) For each floor served in excess of 2 floors: | \$25.00 |

(3) Initial compliance inspection for devices not subject to State of New Hampshire permitting \$150.00

B) Escalators

(1) For one run: \$75.00

(2) For each additional run: \$50.00

C) Special elevators, including man hoists, stage or orchestra lift, or other Special Equipment*: \$75.00

***Note:** Special equipment is any permanently or semi-permanently located device, manually or power operated, used for moving or lifting materials or persons, and not considered an elevator, escalator, dumbwaiter or amusement device. Special equipment shall include belt, bucket, scoop, roller or similarly inclined or vertical freight conveyors, telescopic ash hoists, tiering or piling machines and similar apparatus.

D) Dumbwaiter or conveyer \$50.00

E) Amusement devices

(1) Roller coasters, ferris wheels, and other passenger rides: \$50.00

(2) Other amusement devices: \$20.00

109.9 Fee Deferral for Affordable Housing. For construction creating new affordable housing for low to moderate income families/households as defined by the Federal Department of Housing and Urban Development (HUD), associated building permit fees, including permits for subtrades, may be deferred until project completion. Any and all accumulated building permit fees shall be paid prior to the issuance of a certificate of occupancy.

Insert following new section 110.7.

110.7 Compliance with Approved Site Plans and Construction Documents. All new work shall be located strictly in accordance with the approved site plan or construction documents. The as-built location of foundations and footings of all new buildings, and additions at the discretion of the Building Commissioner, shall be certified by a New Hampshire Registered Land Surveyor that such foundations and footings are placed so as to locate the building as per approved site or plot plan and that it meets the requirements of the Zoning Ordinance as to its location on the site. All details including, but not limited to, landscaping, paving, lighting, accessory structures and screening shall be constructed in accordance with an approved site plan or construction documents prior to issuance of a certificate of occupancy or letter of completion.

114.4 Violation penalties.

Delete section 114.4 and substitute the following:

114.4 Violation penalties. Any person who violates a provision of this code or fails to comply with any of the requirements thereof or who erects, constructs, alters or repairs a building or structure in violation of the approved construction documents or directive of the building official, or of a permit or certificate issued under the provisions of this code, shall be guilty of a violation and shall be subject to a fine not exceeding five hundred dollars (\$500.00) for each offense. Each day that such violation continues, after a notice of violation (Sec. 114.2) has been issued, shall constitute a separate and distinct offense. Further such violations are subjected to Chapter 38 of The Code of Ordinances of the City of Manchester (issuance of Citations and their penalties).

Insert new section 114.5 as follows:

114.5 Unlawful continuance. Any person who shall continue any work after having been served with a stop-work order, except such work as he is directed to perform to remove a violation or unsafe condition, shall be liable to a fine as prescribed in section 114.4 of this code.

Insert new Section 117 as follows:

SECTION 117 EMERGENCY MEASURES

117.1 Imminent danger. When in the opinion of the Code Official there is imminent danger of collapse of a building or structure which endangers life, or when any structure or part of a structure has fallen and life is endangered by the occupation of the structure, or when there is actual or potential danger to the building occupants or those in the proximity of any structure because of explosives, explosive fumes or vapors or the presence of toxic fumes, gasses or materials, or operation of defective or dangerous equipment, the Code Official is hereby authorized and empowered to order and require the occupants to vacate the premises forthwith. The Code Official shall cause to be posted at each entrance to such structure a notice reading as follows: "This Structure is Unsafe and its Occupancy Has Been Prohibited by the Code Official." It shall be unlawful for any person to enter such structure, except for the purpose of securing the structure, making the required repairs, removing the hazardous condition or of demolishing the same.

117.2 Temporary safeguards. Notwithstanding other provisions of this code, whenever, in the opinion of the Code Official, there is imminent danger due to an unsafe condition, the code official shall order the necessary work to be done, including the boarding up of openings, to render such structure temporarily safe whether or not the legal procedure herein described has been instituted; and shall cause such other action to be taken as the Code Official deems necessary to meet such emergency.

117.3 Closing streets. When necessary for public safety, the Code Official shall temporarily close structures and close, or order the authority having jurisdiction to close, sidewalks, streets, public ways and places adjacent to unsafe structures, and prohibit the same from being utilized.

117.4 Emergency repairs. For the purposes of this section, the Code Official shall employ the necessary labor and materials to perform the required work as expeditiously as possible.

117.5 Costs of emergency repair. Costs incurred in the performance of emergency work shall be paid by the jurisdiction. The legal counsel of the jurisdiction shall institute appropriate action against the owner of the premises where the unsafe structure is or was located for the recovery of such costs.

117.6 Hearing. Any person ordered to take emergency measures shall comply with such order forthwith. Any affected person shall thereafter, upon petition directed to the Appeals Board, be afforded a hearing as described in this Code.

Add new Section 118 as follows:

SECTION 118 DEMOLITION

118.1 General. The code official shall order the owner of any premises upon which is located any structure, which in the code official's judgement is so old, dilapidated or has become so out of repair as to be dangerous, unsafe, unsanitary or otherwise unfit for human habitation or occupancy, and such that it is unreasonable to repair the structure, to demolish and remove such structure; or if such structure is capable of being made safe by repairs, to repair and make safe and sanitary or to demolish and remove at the owner's option; or where there has been a cessation of normal construction of any structure for a period of more than two years, to demolish and remove such structure.

118.2 Notices and orders. All notices and orders shall comply with Section 115

118.3 Failure to comply. If the owner of a premises fails to comply with a demolition order within the time prescribed, the code official shall cause the structure to be demolished and removed, either through an available public agency or by contract or arrangement with private persons, and the cost of such demolition and removal shall be charged against the real estate upon which the structure is located and shall be a lien upon such real estate.

118.4 Salvage materials. When any structure has been ordered demolished and removed, the governing body or other designated officer under said contract or arrangement aforesaid shall have the right to sell the salvage and valuable materials at the highest price obtainable. The net proceeds of such sale, after deducting the expenses of such demolition and removal, shall be promptly remitted with a report of such sale or transaction, including the items of expense and the amounts deducted, for the person who is entitled thereto,

subject to any order of a court. If such a surplus does not remain to be turned over, the report shall so state.

CHAPTER 6 TYPES OF CONSTRUCTION

602.4 Type IV.

Amend Section 602.4 Type IV by adding the following sentence to the end of the section:

Structural steel or reinforced concrete members shall not be substituted for timber in any part of the structural frame unless protected to develop the required fire resistance rating specified in Chapter 7 of this code, but not less than a one hour fire resistance rating. Structural members that support walls shall be protected to afford the same fire resistance rating as the wall supported.

CHAPTER 9 FIRE PROTECTION SYSTEMS

Add the following new section 901.2.

901.2 Conformance with Manchester and State Fire Codes. All work covered by Chapter 9 of the International Building Code, including but not limited to fire alarm systems and sprinkler systems, shall also conform the New Hampshire Fire Code and the International Fire Code, as adopted by the Manchester Fire Department pursuant to §92.05 of the Manchester Code of Ordinances, both of which may be updated and amended from time to time. Separate permits from the Manchester Fire Department and the Department of Planning and Community Development shall be required for the installation of fire alarms systems and sprinkler systems. When work is also under permit from the Manchester Fire Department, Certificates of Occupancy from the Planning and Community Development Department shall not issue until the Manchester Fire Department has inspected and approved the scope of work permitted by the Manchester Fire Department.

CHAPTER 16 STRUCTURAL DESIGN

1612.3 Establishment of flood hazard areas.

Insert: *City of Manchester, New Hampshire* at [Insert Name of Jurisdiction].

Insert: *February 18, 1981* at [Insert Date of Issuance].

CHAPTER 18 SOILS AND FOUNDATIONS

Amend Section 1809.5 as follows.

1809.5. Frost protection.

Replace “~~1. Extending below the frost line of the locality;~~” with “1. Extending below the frost line, 4 feet below grade.”

CHAPTER 28 MECHANICAL SYSTEMS

Amend section 2801.1 as follows.

Replace “*International Fuel Gas Code*” with “*NFPA 54: National Fuel Gas Code*”.

CHAPTER 29 PLUMBING SYSTEMS

Amend section 2901.1 as follows.

Replace the last sentence of 2901.1 with “Private sewage disposal systems shall conform to New Hampshire RSA 485-A, New Hampshire Administrative Rules Env-Wq 1000, Manchester Code of Ordinances Chapter 53: On-Site Sewage Disposal Systems and the regulations of the Manchester Health Department. Permits shall be required from New Hampshire Department of Environmental Services and Manchester Health Department for all installations of on-site sewage disposal systems.”

CHAPTER 30 ELEVATORS AND CONVEYING SYSTEMS

Add new section 3001.5 as follows:

3001.5 Periodic Inspections: Periodic inspections shall be conducted in accordance with RSA. Chapter 157-B, Elevator and Accessory Lift Law.

CHAPTER 32 ENCROACHMENTS INTO THE PUBLIC RIGHT OF WAY

Section 3202.2 Encroachments above grade and below 8 feet in height:

Delete the words “Sections 3202.2.1 through 3202.2.3” and replace with “Section 97-35 and 97-39 of the Manchester Code of Ordinances”.

Delete Sections 3202.2.1, 3202.2.2 and 3202.2.3, no substitution.

Section 3202.3 Encroachments 8 feet or more above grade:

Delete the words “Sections 3202.3.1 through 3202.3.4” and replace with “Section 97-35 and 97-39 of the Manchester Code of Ordinances.”

Delete Sections 3202.3.1, 3202.3.2, 3202.3.3 and 3202.4, no substitution.

CHAPTER 33 SAFEGUARDS DURING CONSTRUCTION

Add new Section 3304.1.5 as follows:

3304.1.5 Grading of lots for new construction or addition. When a new structure or addition is erected on a lot, such lot shall be graded so as not to adversely impact adjoining premises by means of trespass of soil or unreasonable trespass of water or other harm caused by the new construction or addition.

APPENDIX B BOARD OF APPEALS

Add new Section 101.2.8 as follows:

B101.2.8 Filing of Appeals: Applications for appeals shall be filed in duplicate with the Building Official who shall promptly forward one copy to the chairman of the Board. The appeal will clearly state the grounds for such appeal and shall be accompanied by fees in accordance with **§151.10.8.**

B101.3 Notice of Meeting:

Delete Section 101.3 and substitute the following:

B101.3 Notice of Meeting: The Board shall meet upon notice from the chairperson and hold a hearing within thirty (30) days of the filing of an appeal, or at stated periodic meetings.

APPENDIX H SIGNS

H101.2 Signs exempt from permits.

Delete items 1, 4 and 5, no substitution.

Add section H101.3 as follows:

H101.3 Relationship with the Manchester Zoning Ordinance

Any sign to be installed, reinstalled, or maintained shall comply with the provisions of Article 9 of the Manchester Zoning Ordinance.

Add section H103.2 as follows:

H103.2 Restrictions. No wall sign, roof sign, marquee, awning, or canopy shall be installed, reinstalled, or maintained over public property or within 12 feet of any public place or thoroughfare until an approved insurance policy is on file with the Manchester Building Department.

H108.1 Fail-safe device.

Add at the end of the section the following:

Devices of this nature shall not be located in such a way as to endanger or mislead vehicle movement. Whenever there is a concern that this may happen, the building official shall enlist the aid of the Traffic Department to determine whether or not the placement of these devices are a danger to vehicle movement. Further, no such device shall be placed so as to cast any light, reflection or any other nuisance on nearby residences.

§151.31 LOCAL AMENDMENTS TO THE INTERNATIONAL RESIDENTIAL CODE

In accordance with RSA 155-A:3, the City makes the following amendments to the International Residential Code, as now or hereafter amended. These amendments shall survive subsequent State adoption of updated versions of the International Residential Code. The following numbering is keyed to the International Residential Code. See NH Administrative Rules BCR Chapter 300 for State amendments.

Delete the following exemptions from Section R105.2.

Building – 1, 2, 3, 5, 10

Delete all of Section R108. And replace with the following:

R108 Fees and Refunds. Fees and refunds for all permits shall be in accordance with Sections 109.3 through 109.8 of the local amendment to the International Building Code.

Amend the *International Residential Code*, **Table R301.2(1)** by inserting design criteria as follows:

Ground Snow Load – 70 psf

Wind Design

- Speed^d (mph) – 115
- Topographic Effects^k – No
- Special wind region^l – No
- Wind-born debris zone^m – No

Seismic Design Category^f – B

Subject to Damage From

- Weathering^a – Severe
- Frost line depth^b – 4' 0"
- Termite^c – Slight to Moderate

Winter Design Temp^e - 0°F

Ice Barrier Underlayment Required^h – Yes

Flood Hazards^g – See FIRM Maps and Zoning Ordinance Section 7.03

Air Freezing Indexⁱ – 1262

Mean Annual Temp^j – 46.4°F

Add the following new section R401.3.1

R401.3.1 Grading of lots for new construction or addition. When a new structure or addition is erected on a lot, such lot shall be graded so as not to adversely impact adjoining premises by means of trespass of soil or unreasonable trespass of water or other harm caused by the new construction or addition.

Add the following to Section **P2602.1 General**.

“Private sewage disposal systems shall conform to New Hampshire RSA 485-A, New Hampshire Administrative Rules Env-Wq 1000, Manchester Code of Ordinances Chapter 53: On-Site

Sewage Disposal Systems and the regulations of the Manchester Health Department. Permits shall be required from New Hampshire Department of Environmental Services and Manchester Health Department for all installations of on-site sewage disposal systems.”

§151.32 LOCAL AMENDMENTS TO INTERNATIONAL PLUMBING CODE

See NH Administrative Rules BCR Chapter 300 for State amendments.

Amend Section 419 by adding section 419.4.

419.4 Public and Employee Facilities. Urinals without visible water trap seals shall not be permitted in public or employee restrooms.

§151.33 LOCAL AMENDMENTS TO INTERNATIONAL MECHANICAL CODE

No local amendments. See NH Administrative Rules BCR Chapter 300 for State amendments.

§151.34 LOCAL AMENDMENTS TO NATIONAL ELECTRIC CODE

No local amendments. See NH Administrative Rules BCR Chapter 300 for State amendments.

§151.35 LOCAL AMENDMENTS TO INTERNATIONAL EXISTING BUILDING CODE

No local amendments. See NH Administrative Rules BCR Chapter 300 for State amendments.

§151.36 LOCAL AMENDMENTS TO INTERNATIONAL ENERGY CONSERVATION CODE

No local amendments. See NH Administrative Rules BCR Chapter 300 for State amendments.

§151.37 LOCAL AMENDMENTS TO INTERNATIONAL SWIMMING POOL AND SPA CODE

No local amendments. See NH Administrative Rules BCR Chapter 300 for State amendments.

§151.38 LOCAL AMENDMENTS TO INTERNATIONAL EXISTING BUILDING CODE

No local amendments. See NH Administrative Rules BCR Chapter 300 for State amendments.

§151.39 Dates of Adoption of Local Amendments, RSA 674:51, III(a)

1965	1957 Edition Building Code in use
October 26, 1965	1957 Edition amended, adopting the 1960 Edition of BOCA Basic Building Code, with supplements through 1964 for buildings exceeding 8 stories
May 31, 1966	Amended Section 463 and 543 of 1957 Edition
November 1, 1966	Amended Building Code for demolition of buildings
February 18, 1969	Ordinance passed (effective 30 days hence) adopting 1965 Edition of BOCA Basic Building Code with 1967 supplement (1957 Building Code repealed)

July 11, 1972	Ordinance passed (effective 20 days hence) adopting 1970 Edition of BOCA Building Code
July 14, 1972	Amended Building Code pertaining to fees
August 20, 1974	Ordinance passed amending the Building Code to revise Fire District
January 7, 1975	Amended Building Code Article 12, pertaining to Fire Protection Systems
1979	Adopted 1975 Edition of BOCA Building Code
March 1, 1989	Adopted 1987 BOCA Building Code with Amendments
September 4, 2001	Repealed the 1987 BOCA Building Code with amendments, and adopted the 2000 International Building Code with amendments, including Appendix Chapters B, G, H, & J, as published, 2000 International Residential Code Chapters 2 through 10, 2000 International Mechanical Code, 2000 International Fuel Gas Code, as well as the 1999 edition of the National Electrical Code, and 1993 BOCA National Plumbing Code.
September 4, 2001	Repealed the BOCA/ National Fire Prevention Code, 1990, and adopting the 2000 edition of the International Fire Code, including Appendix Chapters B, C, D, E, F, & G (see Section 92.05 of the Code of Ordinances)
September 5, 2006	Amended the Building Code by repealing the 1999 edition of the National Electrical Code and adopting the 2005 edition of the National Electrical Code.
November 14, 2006	Amended the Building Code by repealing the 1993 BOCA National Plumbing Code and adopting the 2000 International Plumbing Code, with amendments.
May 4, 2010	Amended by adding the 2009 edition of the International Existing Building Code.
September 2, 2014	Amended by adding new permit fees and by modifying the method by which plumbing permit fees and estimated costs are calculated."
November XX, 2020	Repealed Manchester Building Code §151.01 of Manchester Code of Ordinances adopting the 2000 International Building Code, last amended September 2, 2014, and replaced with new §151.01 recognizing State Building Code adoption of 2015 family of ICC codes with local Manchester amendments.